



Hurst-Rosche, Inc.

James W. Roth, PE, PLS
President

August 9, 2022

Dr. Kathy Clark
Superintendent
Johnston City CUSD #1
200 E. 12th Street
Johnston City, IL 62951

RE: Lincoln School Canopy
Johnston City CUSD #1
Johnston City, Illinois
HR #390-1202

Dear Dr. Clark:

A pre-bid meeting for the above project was held at the Johnston City CUSD #1 Lincoln School on August 9, 2022, at 1:00 P.M. See the attached sign in sheet for attendance.

The meeting was opened.

Mr. Siefert reviewed the scope of work, and reminded the contractors of the following:

- Bids will be received until 2 p.m. local prevailing time on Tuesday, August 16, 2022, at Johnston City CUSD #1-unit office.
- Plans are available for viewing at our Marion office at 200 North Market Street, at several plan houses, and on our website (www.hurst-rosche.com).
- Contractor shall submit two copies of their bid and bid should include a list of subcontractors.
- Bidders will be required to provide bid security of a sum no less than 5% of their bid sum.
- Bids will be required to be submitted under a condition of irrevocability for a period of 30 days.
- The Owner requires the project to be substantially complete by December 16, 2022.
- The last date to submit RFI's is August 11, 2022. Please use the form supplied in the project manual and e-mail to ktabor@hurst-rosche.com.
- An addendum, if needed, will be issued no later than August 12, 2022.
- As a state of Illinois school project, the owner is exempt from paying sales tax, and the project shall be tobacco and drug free.
- Background checks can be scheduled and performed by the local Regional Office of Education. Contractor will be responsible for costs.
- Contractor is required to provide the builders risk insurance.
- Contractor is required to provide full time supervision on the job.

David D. Pool, AIA, NCAB

James L. Siefert, PE

200 N. Market
Marion, IL 62959
(t) 618.998.0075

Questions:

Q - No questions were asked..

These meeting notes are considered a part of the contract bid documents.

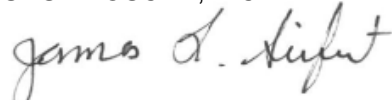
The meeting was adjourned.

Meeting Minutes
August 9, 2022
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If there are any additions or corrections to these minutes, please notify our office in writing.

Sincerely,

HURST-ROSCHE, INC.

A handwritten signature in cursive script that reads "Jim L. Siefert".

Jim L. Siefert, P.E.

JLS

Enclosures

HURST-ROSCHÉ, INC.

ATTENDANCE RECORD

Project No.: HR 390-1202

Project: Lincoln School Canopy

Johnston City CUSD #1

Johnston City, Williamson Co., IL

Meeting Description: Pre-Bid Meeting

Date: August 9, 2022

Attendant

	Name	Representing	Phone	E-mail
1.	Jim Siefert	Hurst-Rosche	618-998-0075	jsiefert@hurst-rosche.com
2.	Bob Lakotich	JCCUSD		rlakotich@jcindians.org
3.	Blaine Thompson	Evrard	618-303-3020	blaine@evrardco.com
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