



Hurst-Rosche, Inc.
James W. Roth, PE, PLS
President

August 5, 2020

Dr. Andrea Evers
Superintendent
Murphysboro CUSD #186
593 Ava Rd
Murphysboro, IL 62966

RE: General John A Logan Cooling Tower Replacement
Murphysboro CUSD #186
Murphysboro, Illinois
HR #365-0450

Dear Dr. Evers:

A pre-bid meeting for the above project was held at the Murphysboro CUSD #186 Unit office on August 5, 2020, at 10:00 A.M. See the attached sign in sheet for attendance.

The meeting was opened.

Mr. Siefert reviewed the scope of work, and reminded the contractors of the following:

- Bids will be received until 2 p.m. local prevailing time on Tuesday, Aug 11, 2020 at Murphysboro CUSD #186 unit office.
- Plans are available for viewing at our Marion office at 200 North Market Street, at several plan houses, and on our website (www.hurst-rosche.com).
- Bidders that would like hard copies of the plans can do so by contacting our office. A non-refundable deposit of \$40 (\$50 if mailed) will be required to obtain plans.
- Pre-Bid was MANDATORY and only those Contractors in attendance will be allowed to submit a bid, subcontractors are not required to be at the pre-bid.
- Contractor shall submit two copies of their bid and bid should include a list of subcontractors.
- Bidders will be required to provide bid security of a sum no less than 5% of their bid sum.
- Bids will be required to be submitted under a condition of irrevocability for a period of 30 days.
- The Owner requires the project to be substantially complete by December 31, 2020. Liquidated damages are \$1000/day.
- The last date to submit RFI's is Aug 6, 2020 by 4:30 p.m. Please send RFI questions via e-mail to jsiefert@hurst-rosche.com
- An addendum, if needed, will be issued no later than Aug 7, 2020.
- As a state of Illinois school project, the owner is exempt from paying sales tax, and the project shall be tobacco and drug free.
- Background checks can be scheduled and performed by the local Regional Office of Education located in Murphysboro, IL. Contractor will be responsible for costs.
- Contractor is required to provide the builders risk insurance.
- The school district has already requested the required building permit from the ROE.
- Contractor is required to provide full time supervision on the job when work is going on.

David D. Pool, AIA, NCARB

James L. Siefert, PE

200 N. Market St.
Marion, IL 62959
(t) 618.998.0075

www.hurst-rosche.com

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- Students will be in the school during construction.

Scope of the project is as follows:

- Base Bid: Removal of the existing cooling towers and replacing them with new.

Items that are known now and will be clarified in these notes or by addendum are as follows:

- Aluminum Jacketing will be required to be installed
- Heat trace will be required on piping
- Units to be connected to the existing building control system. Dynamic Controls is the current system and their contact is Mark Haring.
- An addendum will be issued to add manufacturers that will be approved. Only those listed should be used for bidding purposes.
- General note #1 on M-1.1 should read LSTE 4612 instead of 4512

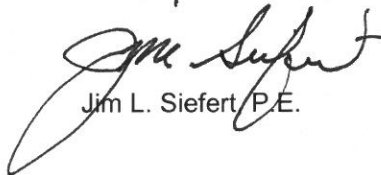
These meeting notes are considered a part of the contract bid documents.

The meeting was adjourned.

If there are any additions or corrections to these minutes, please notify our office in writing.

Sincerely,

HURST-ROSCHE, INC.



Jim L. Siefert, P.E.

Enclosures

HURST-ROSCHE, INC.

ATTENDANCE RECORD

Project No.: HR # 365-0450
Project: General John A Logan Cooling Tower Replacement
Murphysboro CUSD #186
Murphysboro, IL

Meeting Description: Pre-Bid
Date: Aug 5, 2020
Time: 10:00 a.m.
Place: Administration Building

Attendant

Table with 5 columns: Name & Title, Representing, Phone Number, E-Mail Address. Rows include Jim Siefert, DARIAN RIPLEY, Annie EVERS, JAN Bush, Tony STREETCY, Michael McKinnis, Jeremy Townley, Ted Williams, and RANDALL GRUBS.