



Hurst-Rosche, Inc.
James W. Roth, PE, PLS
President

January 30, 2020

Mr. Chris Grode
Superintendent
Murphysboro CUSD #186
593 Ava Rd
Murphysboro, IL 62966

RE: Middle School HVAC Phase 2
Murphysboro Middle School
Murphysboro CUSD #186
Murphysboro, Illinois
HR #365-3198

Dear Mr. Grode:

A pre-bid meeting for the above project was held at the Murphysboro CUSD #186 Unit office on January 30, 2020, at 10:00 A.M. See the attached sign in sheet for attendance.

The meeting was opened.

Mr. Siefert reviewed the scope of work, and reminded the contractors of the following:

- Bids will be received until 2 p.m. local prevailing time on Wednesday, February 12, 2020 at Murphysboro CUSD #186 unit office.
- Plans are available for viewing at our Marion office at 200 North Market Street, at several plan houses, and on our website (www.hurst-rosche.com).
- Bidders must obtain plans in order to submit a bid. A non-refundable deposit of \$100 (\$125 if mailed) will be required to obtain plans.
- Pre-Bid was MANDATORY and only those Contractors in attendance will be allowed to submit a bid, subcontractors are not required to be at the pre-bid.
- Contractor shall submit two copies of their bid and bid should include a list of subcontractors.
- Bidders will be required to provide bid security of a sum no less than 5% of their bid sum.
- Bids will be required to be submitted under a condition of irrevocability for a period of 30 days.
- The Owner requires the project to be substantially complete by August 1, 2020. Liquidated damages are \$1000/day.
- The last date to submit RFI's is February 6, 2020. Please use the form supplied in the project manual and e-mail to jsiefert@hurst-rosche.com and jsargent@hurst-rosche.com
- An addendum, if needed, will be issued no later than February 7, 2020.
- As a state of Illinois school project, the owner is exempt from paying sales tax, and the project shall be tobacco and drug free.
- Background checks can be scheduled and performed by the local Regional Office of Education located in Murphysboro, IL. Contractor will be responsible for costs.
- Contractor is required to provide the builders risk insurance.
- The school district has already requested the required building permit from the ROE.
- Contractor is required to provide full time supervision on the job.

David D. Pool, AIA, NCARB

James L. Siefert, PE

200 N. Market St.
Marion, IL 62959
(t) 618.998.0075

www.hurst-rosche.com

- Projected last day of students is May 22, 2020.

Items that are known now and will be clarified in these notes or by addendum are as follows:

- Gas service for the gym unit is located 55' to the north of the new unit on the adjacent roof. This pipe will be ¾" steel pipe painted yellow.
- Continuous hinges will be required to be full height of the door slab
- Locksets, cores, closers and exit devices are required to be Sargent as specified
- Duct in the gymnasium is preferred to be duct sox and will be the blue color to match the duct in the small gymnasium. The duct leaving the 2 fan units in the gym will be required to be hard duct until it "T's" into the duct sox over the bleachers.
- Control system will be added by addendum

Questions:

Q - Are the roofs under warranty?

A - Yes.

Q - Will additional structure for the roof top equipment be required?

A - Will be clarified in the addendum.

Q- Is there a particular vendor for the control system?

A- Will be clarified in the addendum

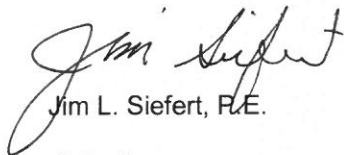
These meeting notes are considered a part of the contract bid documents.

The meeting was adjourned.

If there are any additions or corrections to these minutes, please notify our office in writing.

Sincerely,

HURST-ROSCHE, INC.



Jim L. Siefert, P.E.

JLS:wlb

Enclosures

HURST-ROSCHE, INC.

ATTENDANCE RECORD

Project No.: HR # 365-3198
 Project: Murphysboro Middle School phase 2
 Murphysboro CUSD #186
 Murphysboro, IL

Meeting Description: Pre-Bid
 Date: January 30, 2020
 Time: 10:00 a.m.
 Place: Administration Building
Attendant

	Name & Title	Representing	Phone Number	E-Mail Address
1.	Jim Siefert	Hurst-Rosche	618-616-6937	jsiefert@hurst-rosche.com
2.	Keith Weber	WRF	618-889-1300	Keith@wrfeng.com
3.	JAN Bush	CUSD 186		jbush@mhs.org
4.	Darrin Ripley	CUSD 186	618-201-4186	dripley@mhs.org
5.	RANDY GROB	SIPC	618-529-1766	rgrob@si piping.com
6.	Jim VAVATH	ENERGY COMPANY INC	618-997-8997	ESTIMATING@EURAEDCO.COM
7.	Russ Schumaker	Scho Br	618-327-8495	SchumakerbrothersLLC@yahoo.com
8.	Kyle McCallum	McCallum electric	618-927-3020	Kmccallumelectric@gmail.com
9.	Ryan Hines	A+W	618-687-5867	RHines@twplumbing.com
10.	CHET NOSANK	SANZON	618-521-5302	info@samson.com
11.	TEO WILLIAMS	Heartland Mech	618-684-3606	teo@heartlandmechanical.com
12.				
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				