



Hurst-Rosche, Inc.

James W. Roth, PE, PLS
President

January 13, 2022

Dr. Andrea Evers
Superintendent
Murphysboro CUSD #186
593 Ava Rd
Murphysboro, IL 62966

RE: HVAC Replacement
Carruthers School
Murphysboro CUSD #186
Murphysboro, Illinois
HR #365-3131

Dear Dr. Evers:

A pre-bid meeting for the above project was held at the Murphysboro CUSD #186 Unit office on December 14, 2021, at 10:00 A.M. See the attached sign in sheet for attendance.

The meeting was opened.

Mr. Siefert reviewed the scope of work, and reminded the contractors of the following:

- Bids will be received until 10 a.m. local prevailing time on Tuesday, January 18, 2022 at Murphysboro CUSD #186 unit office.
- Plans are available for viewing at our Marion office at 200 North Market Street, at several plan houses, and on our website (www.hurst-rosche.com).
- Pre-Bid was MANDATORY and only those Contractors in attendance will be allowed to submit a bid, subcontractors are not required to be at the pre-bid.
- Contractor shall submit two copies of their bid and bid should include a list of subcontractors.
- Bidders will be required to provide bid security of a sum no less than 5% of their bid sum.
- Bids will be required to be submitted under a condition of irrevocability for a period of 30 days.
- The Owner requires the project to be substantially complete by December 31, 2022. Liquidated damages are \$1000/day.
- The last date to submit RFI's is January 13, 2022. Please use the form supplied in the project manual and e-mail to jsiefert@hurst-rosche.com.
- An addendum, if needed, will be issued no later than January 14, 2022.
- As a state of Illinois school project, the owner is exempt from paying sales tax, and the project shall be tobacco and drug free.
- Background checks can be scheduled and performed by the local Regional Office of Education located in Murphysboro, IL. Contractor will be responsible for costs.
- Contractor is required to provide the builders risk insurance.
- Contractor is required to provide full time supervision on the job.
- There are 2 alternates for the bid:
 - First alternate is to provide a full BAS DDC system tying in all door controls and providing for future additions
 - Second alternate is to provide a DDC system as provided by the manufacturer of the RTU's.

David D. Pool, AIA, NCAB

James L. Siefert, PE

200 N. Market
Marion, IL 62959
(t) 618.998.0075

Meeting Minutes
January 13, 2022
Page 2

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Questions:

Q - What is the budget for this project?

A - We do not give budgets out on these projects.

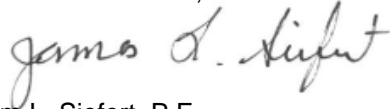
These meeting notes are considered a part of the contract bid documents.

The meeting was adjourned.

If there are any additions or corrections to these minutes, please notify our office in writing.

Sincerely,

HURST-ROSCHE, INC.

A handwritten signature in cursive script that reads "Jim L. Siefert".

Jim L. Siefert, P.E.

JLS

Enclosures

HURST-ROSCHE, INC.

ATTENDANCE RECORD

Project No.: 365-3131
Project: Carruthers HVAC Replacement
Murphysboro CUSD 186

Meeting Description: Pre-Bid Meeting
Date: January 11, 2022

Attendant

	Name	Representing	Phone	E-mail
1.	Jim Siefert	HR	618-616-6937	jsiefert@hurst-rosche.com
2.	Andrea Evers	CUSD 186		aevers@mhs.org
3.	Darrin Ripley	CUSD 186		dripley@mhs.org
4.	Jan Bush	CUSD 186		jbush@mhs.org
5.	Ryan Hines	AtW	618-687-5862	Rhines@AWplumbingIL.com
6.	JW Huppert	Heartland	618-713-3317	JW@heartlandmechanical.com
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