



Hurst-Rosche, Inc.

James W. Roth, PE, PLS
President

January 7, 2021

SUBJECT: Toilet Renovations
Morrisonville Elementary School
Morrisonville C.U.S.D. No. 1
Morrisonville, Christian County, Illinois re: H-R 150-3040

Mr. Dave Meister
Superintendent
Morrisonville C.U.S.D. No. 1
301 School Street
Morrisonville, Illinois 62546

Dear Mr. Meister

A pre-bid meeting for the subject project was held at the Morrisonville High School on January 7 at 10:00 A.M. for the above referenced project. The following were in attendance:

RL Vollintine Construction	Mr. Ray Vollintine
Kinney Contractors	Mr. Jonathon Kinney
Henson Robinson	Mr. Jody Alderman
Christy-Foltz	Mr. Thomas Kenney
Morrisonville CUSD	Mr. Jim Kelmel
Hurst-Rosche, Inc.	Mr. Tim Downen

Mr. Downen reviewed the scope of work for the Base Bid and Alternate Bid #1 and reminded the contractors of the following:

- Bids will be received until 2:00 p.m. local prevailing time on Tuesday, January 19.
- The bid opening will occur at the high school library and NOT the unit office at the elementary school as advertised. Addendum #1 will be issued with this clarification and the new address listing.
- Plans are available for free view at our Hillsboro office at 1400 E. Tremont Street, at several plan houses, and at our website at www.hurst-rosche.com.
- Bidders may request a hard copy of the drawings and specifications from Hurst-Rosche, Inc. for a non-refundable amount of \$50.00 (\$60.00 if mailed), or at a minimum, bidders must obtain clean copies of bid forms from Hurst-Rosche, Inc. by paying a non-refundable amount of \$10.00 to submit a bid for this project.
- Contractor should submit two copies of their bid and bid should include list of subcontractors as provided in project manual.
- Bidders will be required to provide bid security of a sum no less than 10% of the bid sum.
- Bids will be required to be submitted on a condition of irrevocability for a period 60 days.
- The last date to submit RFI's is January 12. Please use the form supplied in the project manual and e-mail to tdownen@hurst-rosche.com.

Scott Hunt, PE
Office Manager

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Mr. Dave Meister
Page Two
January 7, 2021

- The last date to issue an addendum will be January 14. Addendum #1 is currently being prepared.
- Substantial completion shall occur no later than August 6 with an approximate start date of May 31.
- Owner is exempt from payment of Federal and Illinois Department of Revenue's Use and Sales Tax on material entering permanently into structure. Background checks, no smoking on school property and other Illinois statues related to school district work also apply.
- Successful bidder will be required to submit a performance bond and a payment bond with contract paperwork.

Q – Is the small single user restroom to be painted under Alternate Bid #1?

A – Yes, and the walls left exposed above the tile in the multi-users is to be painted as well.

Q – Are the ceilings of the restrooms to be painted?

A – Yes.

Q – Are doors to be installed on the multi-user restrooms?

A – No, but refer to drawings for work required to existing frames.

Q – Are floors to be demolished in multi-user restrooms over thick mortar bed?

A – This is likely as this was the construction of other restrooms in the facility that have already been renovated. This will be addressed by Addendum #1.

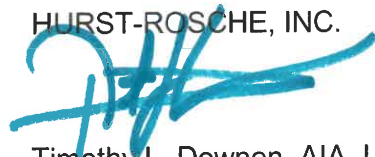
Q – Is the door and frame for the single user restroom to be painted under Alternate Bid #1? Has a color been selected (light or dark)?

A – Yes, this is to receive a primer coat and two finish coats as specified. No colors have been selected at this time.

If there are any additions or corrections to the minutes, please notify our office in writing.

Sincerely,

HURST-ROSCHE, INC.



Timothy L. Downen, AIA, LEED AP

TLD:bz

Enclosure

ATTENDANCE RECORD

Project No.: HR 150-3040
Project: Toilet Renovations
Morrisonville Elementary School
Morrisonville CUSD No. 1

Meeting Description: Pre-Bid Meeting
Date: January 7, 10 AM

Attendant

	Name	Representing	Phone	E-mail
1.	Tim Downen	Hurst-Rosche	217.532.3959	tdownen@hurst-rosche.com
2.	RAY VOLUNTAIRE	VOLUNTAIRE	217-522-6952	SHANE@VOLUNTAIRE.COM
3.	Jim Kelmel	Morrisonville CUSD	217-825-8007	JKelmel@Morrisonville.net
4.	Jonathan Kinney	Kinney Contractors	217-229-3322	Kinney@roadbuilder.net
5.	JOY ABERNATHY	Hanson Robinson	217-544-8461	jaldernan@hanson-robinson.com
6.	Thomas Kenney	Christy-Foltz	217-428-9601	ThomasK@christy-foltz.com
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