



Hurst-Rosche, Inc.
James W. Roth, PE, PLS
President

February 13, 2020

SUBJECT: Summer 2020 H/LS Improvements
Ramsey High School
Ramsey CUSD #204
Ramsey, Fayette County, Illinois

re: H-R 150-0030

Mrs. Melissa Ritter
Superintendent
Ramsey CUSD #204
702 W. Sixth Street
Ramsey, Illinois 62080

Dear Mrs. Ritter:

A pre-bid meeting for the subject project was held at the Ramsey High School on February 13 at 9:10:00 A.M. The following were in attendance:

Clinton Electric	Mr. Jason Sample
Korte & Luitjohan	Mr. Hugh Moore
Hunter Construction	Mr. Jason Smith
Andy Lester Construction	Mr. Jack Kemper
ADS Electric	Mrs. Sandy Morrison
Industrial Mechanical	Mr. Jason Carpenter
Anderson Electric	Mr. Craig Mayer
Pals Electric	Mr. Nathan Vaughn
Culbertson Heating and Cooling	Mr. Chad Harminson
Pfeffer Electrical Construction	Mr. Tim Sidwell
Mars Plumbing and Heating	Mr. Greg Pfeffer
Henson Robinson Co.	Mr. John Mars
Johnco Construction	Mr. Darren Burns
Miller Electrical	Mr. Scott Saunders
ABC Flooring	Mr. George Miller
Grunloh Construction	Mr. Levi Carroll
WRF Engineers	Mr. Evan Sudkamp
Hurst-Rosche, Inc.	Mr. Mark Ritter
	Mr. Tim Downen

Mr. Downen reviewed the scope of work for the base bid of Bid Package A (HVAC and Ceiling) and the base bid and alternate bids for Bid Package B (Flooring), and reminded the contractors of the following:

- Bids will be received until 2:00 p.m. local prevailing time on Thursday, February 27.
- Plans are available for free view at our Hillsboro office at 1400 E. Tremont Street, at several plan houses, and at our website at www.hurst-rosche.com.

Scott Hunt, PE
Branch Manager

1400 E. Tremont St.
Hillsboro, IL 62049
(t) 217.532.3959

www.hurst-rosche.com

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- Bidders may request a hard copy of the drawings and specifications from Hurst-Rosche, Inc. for a non-refundable amount of \$40.00 for Bid Package A and \$20.00 for Bid Package B, or at a minimum, bidders must obtain clean copies of bid forms from Hurst-Rosche, Inc. by paying a non-refundable amount of \$10.00 to submit a bid for this project.
- Contractor should submit two copies of their bid and bid should include list of subcontractors as provided in project manual.
- Bidders will be required to provide bid security of a sum no less than 10% of the bid sum.
- Bids will be required to be submitted on a condition of irrevocability for a period 60 days.
- Due to weather conditions, a roof visit will not be available after the meeting as in typical pre-bid conferences. The district has arranged a meeting time of Thursday, February 20 at 9:00 AM. Anyone interested in seeing the roof ahead of bid submission shall attend this meeting.
- There is a detailed schedule in the project manual, but briefly; work may begin in the boiler room on Monday, April 27. The majority of the work may begin on June 1. The Owner requires the project to be substantially complete by Friday, July 31.
- The last date to submit RFI's is February 20, 2020. Please use the form supplied in the project manual and e-mail to tdownen@hurst-rosche.com.
- The last date to issue an addendum will be February 21, 2020. Addendum #1 is currently being prepared.
- Owner is exempt from payment of Federal and Illinois Department of Revenue's Use and Sales Tax on material entering permanently into structure. Background checks, no smoking on school property and other Illinois statues related to school district work also apply.

The meeting was adjourned.

Q – Can a contractor bid both Bid Package A and Bid Package B?

A – Yes, contractors have the ability with the bid forms to bid one bid package, two bid packages separately or one combined bid for all work (Bid Package C).

Q – Is Alternate Bid B2 for materials only?

A – Yes, if this Bid is awarded, the contractor will provide materials adequate for first floor installation. The Owner will store materials and install them in the Summer of 2021.

Q – The documents call for 4" rubber base but the existing corridors have 6" base. Will contractor be responsible for painting area between base heights?

A – No, rubber base height will be addressed by Addendum #1.

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Q – Is the flooring for stair treads and landings a part of Summer 2020 or Summer 2021.

A – We will investigate and clarify with Addendum #1 as necessary.

Q – Is the contractor responsible for removing toilet and partitions from toilet rooms to allow for flooring work?

A – No, the owner will remove and reinstall these items.

Q – What level of gym floor protection is required?

A – This is at the discretion of the contractor. The contractor will be responsible for any damage to the floor. The floor will be surveyed before and after the work of the contractor.

Q – The diffusers of the gym ductwork are currently indicated to be at 10 and 2 o'clock. Is this correct?

A – This will be clarified with Addendum #1.

If there are any additions or corrections to the minutes, please notify our office in writing.

Sincerely,

HURST-ROSCHE, INC.



Timothy L. Downen, AIA, LEED AP

TLD:af

Enclosures

Ramsey Pre-Bid

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