



Hurst-Rosche, Inc.
James W. Roth, PE, PLS
President

February 20, 2020

SUBJECT: Summer 2020 H/LS Improvements
East Alton/Wood River High School
East Alton/Wood River CHSD No. 14
Wood River, Madison County, Illinois re: HR 150-2419

Dr. John Pearson
Superintendent
East Alton/Wood River CHSD No. 14
777 North Wood River Avenue
Wood River, Illinois 62095

Dear Dr. Pearson:

A pre-bid meeting for the subject project was held at the East Alton/Wood River CHSD No. 14 Unit Office on February 20, 2020, at 10:00 A.M. The following were in attendance:

East Alton/Wood River CHSD
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Slayden Glass

Bergmann-Roscow Plumbing
Leach Painting
ICS Construction
WWCS
Bruce Unterbrink Construction
Kane Mechanical
Camp Electric
Hurst-Rosche, Inc.

Mr. Jeff Foxall
Mr. John Pearson
Mr. Scott Slayden
Mr. Todd Schweesal
Mr. Joshua Koch
Mr. Brian Borgmann
Mr. Todd Zavaglia
Mr. Jim Cox
Mrs. Jennifer Oller
Mr. Jarrod Kirchner
Mr. Rich Kortkamp
Mr. Tim Downen

The meeting was opened by Mr. Downen.

Mr. Downen reviewed the scope of work Bid Package A; Base Bid and Alternate Bid #1, Bid Package B; Base Bid, and Bid Package C; Base Bid and Alternate Bid #1 and reminded the contractors of the following:

- An asbestos abatement package will also be going on concurrently with the renovation work. Refer to drawings and specifications for specific dates of work.
- Bids will be received until 2:00 p.m. local prevailing time on Thursday, March 5, 2020 at 2 PM.
- Contract award is expected at the March 10th board meeting.
- Plans are available for free view at our Hillsboro office at 1400 E. Tremont Street, at several plan houses, and at our website at www.hurst-rosche.com.
- Bidders may request a hard copy of the drawings and specifications from Hurst-Rosche, Inc. for a non-refundable amount of \$75.00 (\$85.00 if mailed) for Bid Package A and \$25.00 (\$35.00 if mailed) for Bid Package B, or at a minimum, bidders must obtain clean copies of bid forms from Hurst-Rosche, Inc. by paying a non-refundable amount of \$10.00 to submit a bid for this project.

Scott Hunt, PE
Office Manager

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- The Owner requires the project to be substantially complete by August 7, 2020. Should the Contractor fail to complete the Work within such time, Contractor agrees to compensate and will apply to the Owner for each and every day of such delay in completion of the Work beyond the Contract Time the sum of Five Hundred Dollars (\$500) per day for Work not completed as liquidated damages.
- Bidders must provide bid security in the amount of 10% of the bid sum.
- Submit two copies of your bid paperwork.
- Bids must be submitted under a condition of irrevocability for a period of 30 days.
- The last date to submit RFI's is February 27, 2020. Please use the form supplied in the project manual and e-mail to tdownen@hurst-rosche.com
- The last date to issue an addendum will be March 2, 2020.
- Additional site examinations can be made by contacting Jeff Foxall at 618-920-8502 to arrange date and time to visit project site.
- Owner is exempt from payment of Federal and Illinois Department of Revenue's Use and Sales Tax on material entering permanently into structure.

Q – Will the district provide space for storage of kitchen equipment and toilet accessories to be reinstalled?

A – Yes, space on the same floor will be provided for temporary storage.

Q – What type of access is available for removing demolished materials?

A – All areas are close to exterior doors and the district will allow for multiple dumpsters on site as the contractor chooses. Specific doors will be discussed during the walk-through.

Q – Is there a wall type where new tile is being applied to existing plaster walls?

A – Yes, while some prep and priming work may be performed by the contractor for good adherence of the tile work, no new full layer of plywood or cement board is required.

Q – Will a detail of quartz epoxy base and wall tile be provided?

A – We will investigate and issue detail with Addendum #1 as necessary.

The meeting was adjourned.

If there are any additions or corrections to these minutes, please notify our office in writing.

Sincerely,

HURST-ROSCHE, INC.



Timothy L. Downen, AIA, LEED AP

TLD:af

cc: All in attendance

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