

DATE: May 13, 2024

HURST-ROSCHE, INC.
1400 E. Tremont Street
Hillsboro, Illinois 62049
217-532-3959

TO: PROSPECTIVE BIDDERS

SUBJECT: ADDENDUM NO. 1 TO THE BIDDING DOCUMENTS FOR

**SOCIAL SECURITY BUILDING RENOVATIONS
1107 WEST FERDON STREET
LITCHFIELD, MONTGOMERY COUNTY, ILLINOIS
HR # 150-3282**

This addendum forms a part of the bidding and contract documents and modifies the original bidding documents dated May 1, 2024. Acknowledge receipt of this addendum in the space provided on the Bid Form. **FAILURE TO DO SO MAY SUBJECT BIDDER TO DISQUALIFICATION.**

Upon receipt of this addendum, please sign below and email to Hurst-Rosche, Inc. at tdownen@hurst-rosche.com within 24 hours of receipt.

| | |
|---------------------|---|
| RECEIVED BY: | _____ |
| | Company Name/Authorized Representative |
| DATE: | _____ |

SPECIFICATIONS

- A. 00 11 16 Invitation to Bid
 - 1. **DELETE** the scope of work statement and **REPLACE** it with,
“Base Bid Scope of Work: The work includes the demolition and renovation of the existing building as necessary for the creation of 5 interview bays, including architectural, mechanical and electrical scopes of work. The work will be constructed in 2 phases to allow continual operation of the facility during construction. This work must occur during normal business hours on Monday through Friday from 7:00 AM to 4:30 PM.
Alternate Bid #1 Scope of Work: The work remains the same as indicated in Drawings and Specifications but the work must be performed during non-business hours on Monday through Friday from 4:30 PM to 7:00 AM.”

- B. 00 41 13 Bid Form – Stipulated Sum
 - 1. **DELETE** this Section and **REPLACE** it with Attachment #1.

- C. 00 43 00 Procurement Form Supplements
 - 1. **DELETE** this Section and **REPLACE** it with Attachment #2.

This addendum consists of 2 pages. This addendum includes of 4 attachments, consisting of 10 additional pages.

D. 01 10 00 Summary

1. **DELETE** Paragraph 1.2.A and replace it with,
“Base Bid Scope of Work: The work includes the demolition and renovation of the existing building as necessary for the creation of 5 interview bays, including architectural, mechanical and electrical scopes of work. The work will be constructed in 2 phases to allow continual operation of the facility during construction. This work must occur during normal business hours on Monday through Friday from 7:00 AM to 4:30 PM.
Alternate Bid #1 Scope of Work: The work remains the same as indicated in Drawings and Specifications but the work must be performed during non-business hours on Monday through Friday from 4:30 PM to 7:00 AM.”

E. 01 20 00 Price and Payment Procedures

1. **ADD** Paragraph Heading 1.6 as follows, “ALTERNATES”.
2. **ADD** Paragraph 1.6.A as follows, “Alternates quoted on Bid Forms will be reviewed and accepted or rejected at Owner's option. Accepted Alternates will be identified in Owner-Contractor Agreement.”
3. **ADD** Paragraph 1.6.B as follows, “Coordinate related work and modify surrounding work.”
ADD Paragraph 1.6.C as follows, “Schedule of Alternates: Alternate Bid #1 Scope of Work: The work remains the same as indicated in Drawings and Specifications but the work must be performed during non-business hours on Monday through Friday from 4:30 PM to 7:00 AM.”

F. 01 50 00 Temporary Facilities and Controls

1. **ADD** Paragraph 1.11.B as follows, “Barriers must be metal temporary construction wall panels from Edge Guard or equivalent. See www.edge-guard.com for additional information. Barriers shall be adjusted and relocated, as indicated on Phasing Plan when moving from Phase 1 to Phase 2. Barriers must be constructed, adjusted and relocated outside of normal business hours on Monday through Friday from 7:00 AM to 4:30 PM. Phase 1 will receive substantial completion walk-through prior to the start of Phase 2, allowing the building occupants to move their day to day operations from Phase 1 areas into Phase 2 areas.”

DRAWINGS

A. A-001 TEMPORARY BARRIER FLOOR PLAN

1. **ADD** this sheet, as Attachment #3, as a supplement to the project.

B. A-101 DEMOLITION PLAN

1. **ADD** the following to the text of Keyed Note #1, “CONTRACTOR WILL BE RESPONSIBLE FOR LEGAL DISPOSAL OF EXISTING FURNITURE.”
2. **ADD** Room Finish Schedule and Notes, as Attachment #4, as a supplement to this sheet.”

C. A-105 SIB PLAN AND ELEVATIONS

1. **ADD** the following as General Note 1.7, “CONTRACTOR MUST LEAVE THE PROTECTIVE FILM ON ALL SURFACE OF WINDOW / FRAME UNTIL THE TIME OF SUBSTANTIAL COMPLETION WALK-THROUGH.”

Sincerely,
HURST-ROSCHE, INC.



Timothy L. Downen, AIA, LEED AP
cc: All plan holders

This addendum consists of 2 pages. This addendum includes of 4 attachments, consisting of 10 additional pages.

DOCUMENT 00 41 13 - BID FORM - STIPULATED SUM

To: **TTT PARTNERS, LLC**
1107 WEST FERDON STREET
LITCHFIELD, ILLINOIS 62056

Project: **SOCIAL SECURITY BUILDING RENOVATIONS**
LITCHFIELD, MONTGOMERY COUNTY, ILLINOIS
HR #150-3282

Date: _____

Submitted by: _____
(full name)

(full address) _____

Contact Name: _____

1. OFFER

Having examined the Place of The Work and all matters referred to in the Instructions to Bidders and the Contract Documents prepared by Architect for the above mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Sum of _____ \$ _____ dollars, in lawful money of the United States of America.

We have included bid security as required by the Instruction to Bidders.

All sales tax on purchases of qualifying building materials purchased in the State of Illinois are excluded. See 00 21 14 Instructions to Bidders AIA for additional information.

2. REVIEW OF BID DOCUMENTS

The bidder represents that he is skilled and experienced in the use and interpretation of drawings and specifications such as those included in the bid documents for this contract. He has carefully reviewed the drawings, specifications and other bid documents, and has found them free of ambiguities and sufficient for bid purposes. Further, the Bidder has carefully examined the site of the work and, from his own observations, has satisfied himself as to the nature and location of the work; the character, quality and quantity of materials; the difficulties likely to be encountered;

and any other items which may affect the performance of the Work. He has based his bid solely on these documents and observations, and has not relied in any way on any explanation or interpretation, oral or written, from any other source.

3. CONTRACTOR'S FEE FOR CHANGES IN WORK

Undersigned herein indicates a single percentage, not to exceed 12% for own forces and not to exceed 8% for subcontractors, for overhead and profit to be added to net extra job cost for changes in the work required to be performed by:

a) Own Forces ___% b) Subcontractors ___%

Undersigned herein indicates a single percentage, not less than 10% for own forces and not less than 5% for subcontractors, for overhead and profit to be added to net credit for job costs for changes in the work required to be performed by:

a) Own Forces ___% b) Subcontractors ___%

Percentages named above shall not include any items of insurance, bond or taxes since these are considered job cost items in contractor's quotations for changes in the work.

Any percentages indicated which are higher or lower than the maximum or minimum in the typewritten language herewith, shall be disregarded and typewritten figure used.

4. CONTRACT TIME

Undersigned agrees that, if awarded the Contract for Work bid upon herein, work will start on date designated in a written Notice to Proceed order issued by the Architect and will be completed in accordance with the contract documents, with all phases of work completed and operational and ready for acceptance by the Owner no later than as required by the Contract Agreement.

5. ADDENDA

The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.

Addendum # _____ Dated _____; Addendum # _____ Dated _____
Addendum # _____ Dated _____; Addendum # _____ Dated _____

6. APPENDICES

The following documents are attached to and made a condition of the Bid:

Bid security in the form of _____
Document 00 43 00 - Procurement Form Supplements including:
Appendix A - List of Subcontractors.
Appendix B – List of Alternates.

7. EQUAL EMPLOYMENT OPPORTUNITY

During performance of this contract, Contractor agrees as follows:

- a. The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex or national origin. Such action shall include, but not be limited to, the following: Employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
- b. The contractor will in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.
- c. The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract of understanding, notice advising the labor union or worker's representative of the contractor's commitments under Section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- d. The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and by the rules, regulations, and relevant orders of the Secretary of Labor.
- e. The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and order of the Secretary of Labor pursuant thereto, and will permit access to his books, records and accounts by the Department of the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations and orders.
- f. In the event of the contractor's non-compliance with the nondiscrimination clauses of this contract or with any such rules, regulations or orders, this contract may be canceled, terminated or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and

remedies involved as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation or order of the Secretary of Labor, or as otherwise provided by law.

- g. The contractor will include the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the Department may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with the subcontractor or vendor as a result of such direction by the Department, the contractor may request the United States to enter into such litigation to project the interest of the United States.

8. NOT BARRED

The contractor by submitting its bid certifies that the Contractor is not barred from bidding on the contract as a result of a conviction for either bid-rigging or bid-rotating. 720 ILCS 5/33/E-11.

9. DRUG FREE WORKPLACE

The Contractor by submitting its bid certifies that it will provide a drug free workplace and that it is in compliance with the requirements of the Drug Free Workplace Act 30 ILCS 580.1 et. seq., and the Substance Abuse Prevention on Public Works Projects Act PA095-0635.

10. SEXUAL HARASSMENT POLICY

The Contractor by submitting its bid certifies that it has a written sexual harassment, (ii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties (v) the legal resource, investigative and compliant process through the Illinois Department of Human Rights; (vi) directions on how to contact the Department and Commission; and (vii) protection against retaliation for exercising rights under the policy in accordance with 775 ILCS 5/2-105(A)(4).

11. CRIMINAL RECORDS CHECKS

The Contractor by submitting its bid certifies that it will submit to background screening those employees, including subcontract employees, which will be working on any district project. This information is to be provided in accordance with the requirements of 105 ILCS 5/10-21.9. The Contractor by submitting its bid understands that employees found to be in violation of the Illinois School Code will not be permitted to work on school grounds.

12. BID FORM SIGNATURES

The Corporate Seal of

(Bidder - print the full name of your firm)
was hereunto affixed in the presence of:

(Authorized signing officer Title)

(Seal)

(Authorized signing officer Title)

(Seal)

If the Bid is a joint venture or partnership, add additional forms of execution for each member of the joint venture in the appropriate form or forms as above.

END OF DOCUMENT

DOCUMENT 00 43 00 - PROCUREMENT FORM SUPPLEMENTS

To: **TTT PARTNERS, LLC**
1107 WEST FERDON STREET
LITCHFIELD, ILLINOIS 62056

Project: **SOCIAL SECURITY BUILDING RENOVATIONS**
LITCHFIELD, MONTGOMERY COUNTY, ILLINOIS
HR #150-3282

Date: _____

Submitted by: _____
(full name)

(full address) _____

Contact Name: _____

In accordance with Document 00 21 14 - Instructions to Bidders – AIA and Document 00 41 13 - Bid Form - Stipulated Sum, we include the Appendices to Bid Form Supplements listed below. The information provided shall be considered an integral part of the Bid Form.

The following Appendices are attached to this document:

Appendix A - List of Subcontractors: Include names of all Subcontractors and portions of the Work each Subcontractor will perform.

Appendix B – List of Alternates: Include cost variations to Bid Sum applicable to Work described in Section 01 20 00 – Price and Payments.

BID FORM SUPPLEMENTS SIGNATURES

The Corporate Seal of

(Bidder - print the full name of your firm)

was hereunto affixed in the presence of:

(Authorized signing officer Title)

(Seal)

(Authorized signing officer Title)

(Seal)

APPENDIX A - LIST OF SUBCONTRACTORS

Herewith is the list of subcontractors referenced in the bid submitted by:

(Bidder) _____

To (Owner) TTT Partners, LLC

Dated _____ and which is an integral part of the Bid Form.

The following work will be performed (or provided) by subcontractors and coordinated by us:

| WORK SUBJECT | NAME |
|---------------------------------|-------|
| <u>Demolition</u> | _____ |
| <u>Carpentry</u> | _____ |
| <u>Hollow Metal Frames</u> | _____ |
| <u>Transaction Windows</u> | _____ |
| <u>Metal Studs/Gypsum Board</u> | _____ |
| <u>Ceilings</u> | _____ |
| <u>Flooring</u> | _____ |
| <u>HVAC</u> | _____ |
| <u>Electrical</u> | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

DO NOT COPY

APPENDIX B - LIST OF ALTERNATES

The following is the list of alternates referenced in the bid submitted by:

(Bidder) _____

To (Owner) TTT Partners, LLC

Dated _____ and which is an integral part of the Bid Form.

The following amounts shall be added to or deducted from the Bid Sum. Refer to Section 01 20 00 - Price and Payment Procedures: Schedule of Alternates for description of alternates.

Alternate Bid #1 (Add) \$ _____

END OF DOCUMENT

DO NOT COPY

ROOM FINISH SCHEDULE

| ROOM | ROOM NO. | FLOOR | BASE | NORTH WALL | SOUTH WALL | EAST WALL | WEST WALL | CEILING FINISH | CEILING HEIGHT | REMARKS |
|-------------|----------|-------|------|------------|------------|-----------|-----------|----------------|----------------|---------|
| RECEPTION | 102 | -- | RB | GYP/P | -- | GYP/P | -- | -- | -- | 1,2 |
| CORRIDOR | 103 | -- | RB | GYP/P | -- | GYP/P | -- | -- | -- | 1,2 |
| INTERVIEW | 104 | -- | -- | -- | -- | -- | GYP/P | -- | -- | 2 |
| OPEN OFFICE | 105 | -- | RB | -- | GYP/P | -- | GYP/P | -- | -- | 1,2 |
| CORRIDOR | 107 | -- | RB | -- | GYP/P | -- | -- | -- | -- | 1,2 |

ABBREVIATIONS

ACT - ACOUSTICAL CEILING TILE
 GYP - GYPSUM WALL BOARD
 P - PAINT
 RB - RUBBER BASE
 VCT - VINYL COMPOSITION TILE

REMARKS

- NEW RUBBER BASE REQUIRED AT BOTH SIDES OF NEW CONSTRUCTION WALL AND AS NECESSARY ON EXISTING WALLS TO TIE INTO AND MATCH EXISTING RUBBER BASE.
- EXISTING WALLS AFFECTED BY OR EXTENDED WITH NEW CONSTRUCTION SHALL BE PREPPED, PRIMED & PAINTED FROM CORNER TO CORNER & FROM FLOOR TO CEILING.

GENERAL NOTES

- SEE A-101 AND A-102 FOR PATCH WORK REQUIRED AT CEILING AND FLOOR FINISHES.
- ALL PARTS OF NEW INTERVIEW BAYS (10 TOTAL ROOMS) SHALL RECEIVE PAINTED GYP. WALLS, VCT FLOORING, RUBBER BASE, AND ACT CEILINGS.



1400 E. TREMONT STREET
 HILLSBORO, IL
 PH: 217.532.3959
www.hurst-rosche.com
 EAST ST. LOUIS, IL
 MARION, IL
 ARNOLD, MO
 NASHVILLE, TN
 SPRINGFIELD, IL

Hurst-Rosche, Inc.
 PROFESSIONAL DESIGN NUMBER: 184-000298

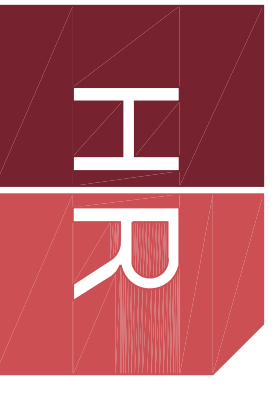
ROOM SCHEDULE

SOCIAL SECURITY BUILDING RENOVATION
 1107 WEST FERDON STREET
 LITCHFIELD, ILLINOIS 62056
 FOR TTT PARTNERS LLC

PROJECT NUMBER:
150-3282

ATTACHMENT
NUMBER: 4
ADDENDUM
NUMBER: 1

DATE: 5/13/24



Hurst-Rosche, Inc.

PROFESSIONAL DESIGN NUMBER: 134-00028

1400 E. TREMONT STREET
HILLSBORO, IL
PH: 217.532.3959

EAST ST. LOUIS, IL
SPRINGFIELD, IL
MARION, IL
ARNOLD, MO
NASHVILLE, TN

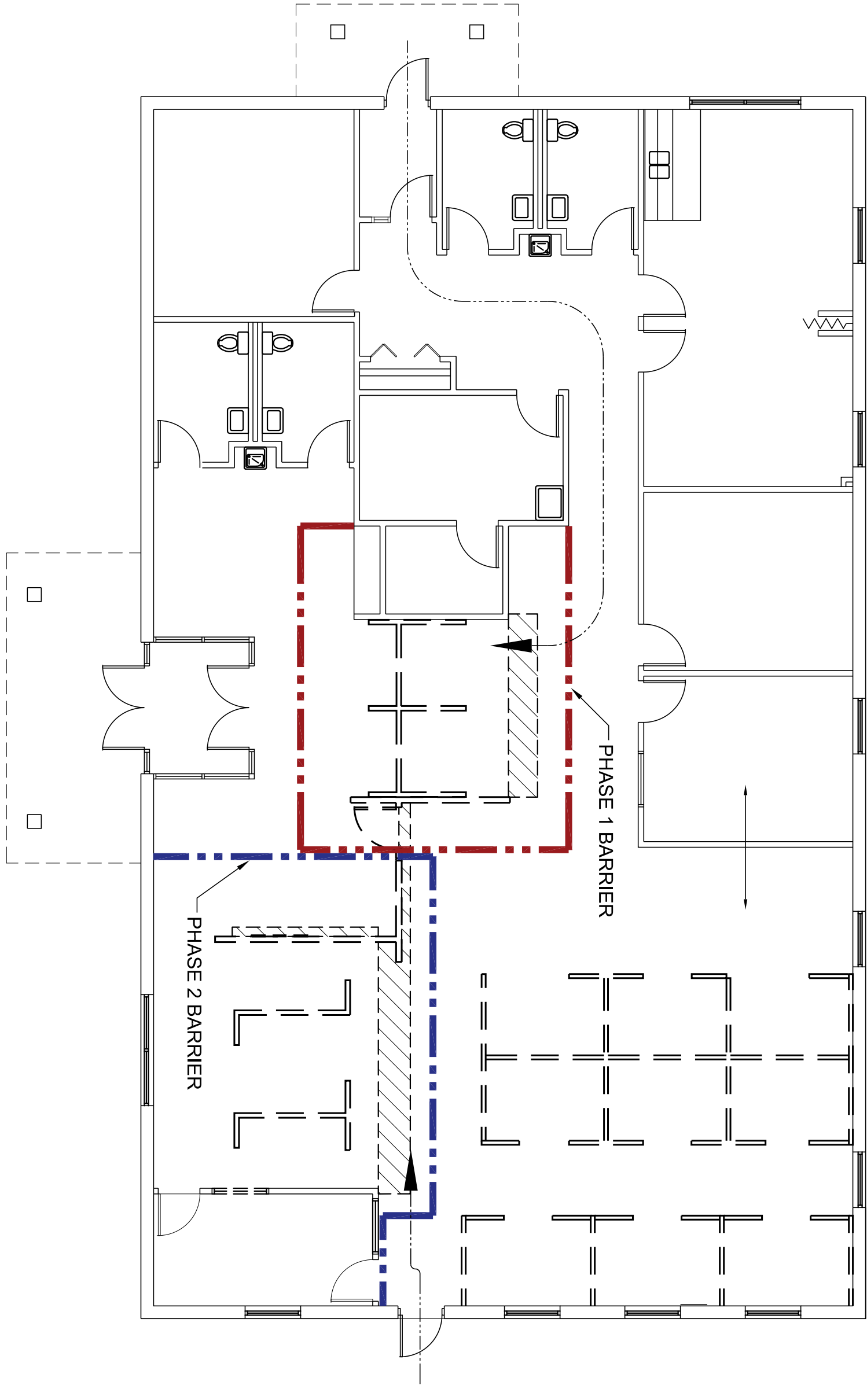
SIGNATURE _____
DATE 05-01-2024
11-30-2024
LICENSE EXPIRES _____

SOCIAL SECURITY BUILDING RENOVATION
1107 WEST FERDON STREET
LITCHFIELD, ILLINOIS 62056
FOR TTT PARTNERS LLC

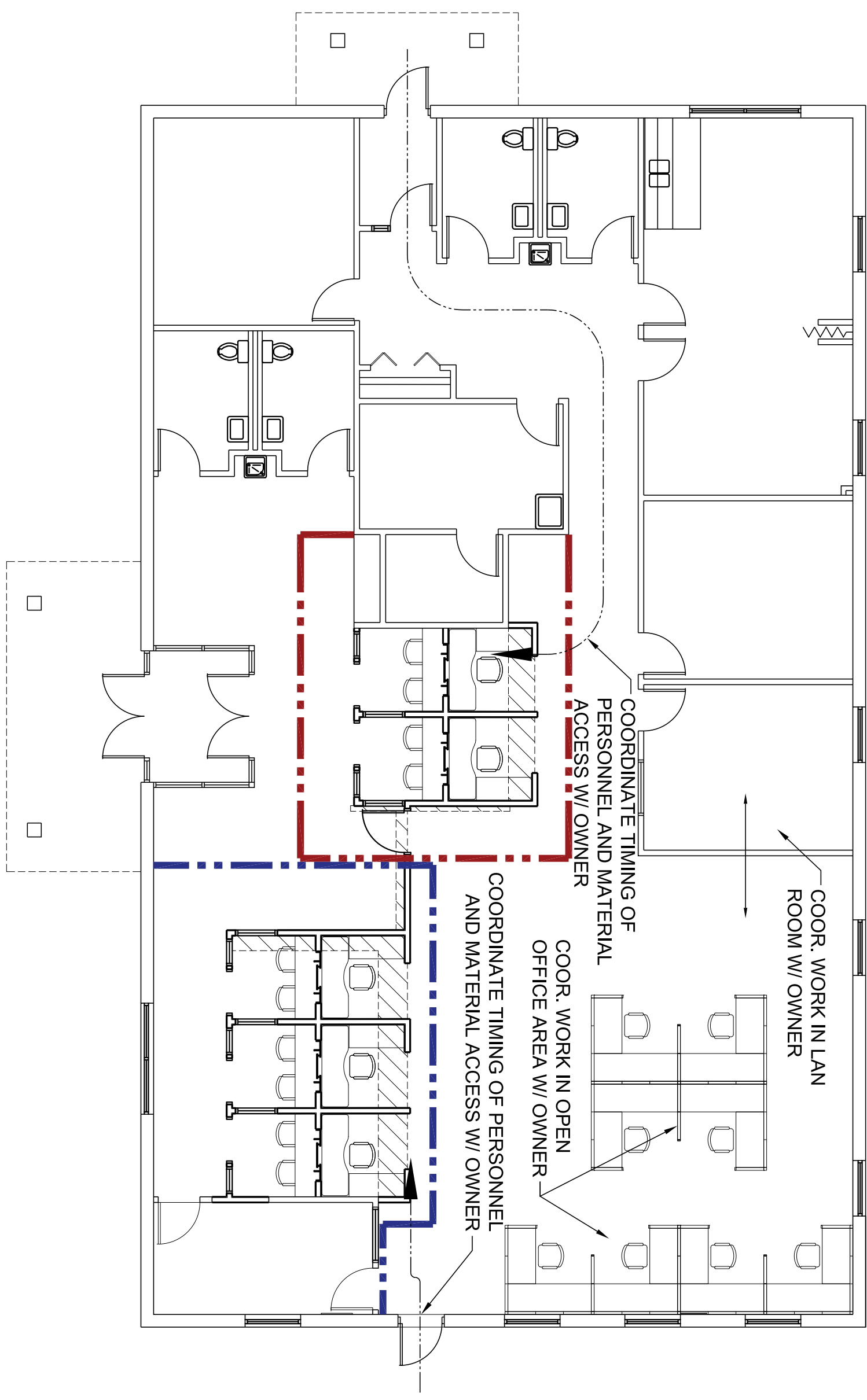
| MK | DATE | DESCRIPTION |
|----|---------|-------------|
| 1 | 5-10-24 | ADDENDUM #1 |

DATE: 05-01-2024
PROJECT NO: 150-3282
DESIGN: DRAWN: CHECK:
TLD R/V TLD

TEMPORARY BARRIER
FLOOR PLAN
(ATTACHMENT #3)



NORTH
1
A-001
SCALE: 1/4"=1'-0"
TEMPORARY BARRIER PLAN



NORTH
2
A-001
SCALE: 1/4"=1'-0"
TEMPORARY BARRIER PLAN