



Hurst-Rosche, Inc.
James W. Roth, PE, PLS
President

February 18, 2020

SUBJECT: Parking Lot Improvements
Cahokia USD #187
Cahokia, St. Clair County, Illinois re: H-R 150-2519

Mr. Arnett Harvey
Superintendent
Cahokia Unit School District #187
1700 Jerome Lane
Cahokia, Illinois 62206

Dear Mr. Harvey

A pre-bid meeting for the subject project was held at the Cahokia USD #187 Board of Education Building on February 18 at 10:00 A.M. The following were in attendance (attendance sheet is attached):

Cahokia USD #187	Ms. Ciara Corley
Cahokia USD #187	Mr. David Augustine
L Keeley	Mr. Todd Davis
Sonnenberg Asphalt	Mr. Justin Mayberry
Rooters Asphalt	Mr. Paul Tegenkamp
Hanks Excavating	Mr. Scott Morris
Hurst-Rosche, Inc.	Mr. Tim Downen

Mr. Downen reviewed the scope of work for the base bid and alternate bid, and reminded the contractors of the following:

- Bids will be received until 2:00 p.m. local prevailing time on Tuesday, March 3.
- The school board meeting is scheduled for March 9. Bids and potential award will be discussed at this meeting.
- Plans are available for free view at our Hillsboro office at 1400 E. Tremont Street, at several plan houses, and at our website at www.hurst-rosche.com.
- Bidders may request a hard copy of the drawings and specifications from Hurst-Rosche, Inc. for a non-refundable amount of \$100.00 (\$110.00 if mailed), or at a minimum, bidders must obtain clean copies of bid forms from Hurst-Rosche, Inc. by paying a non-refundable amount of \$10.00 to submit a bid for this project.
- Bids will be required to be submitted on a condition of irrevocability for a period 60 days.
- Bidders will be required to provide bid security of a sum no less than 10% of the bid sum.
- Contractor should submit two copies of their bid and bid should include list of subcontractors and unit prices as provided in project manual.
- The successful bidder shall enter into the Project Labor Agreement with the Southwestern Illinois Building Trades Council. All paperwork is included within the specification manual.

Scott Hunt, PE
Office Manager

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- The first day available for construction at Estelle Sauget and Huffman schools will be approximately Monday, June 1. The first day for construction at Wirth Middle School will be Monday, June 29. Owner requires the project to be substantially complete by Friday, August 7, 2020. **Should the Contractor fail to complete the Work within such time, Contractor agrees to compensate and will apply to the Owner for each and every day of such delay in completion of the Work beyond the Contract Time the sum of Five Hundred Dollars (\$500) per day for Work not completed as liquidated damages.**
- There will be 2 simultaneous construction contracts at Wirth Middle School. One is for roof replacement which is to begin on June 1. The second is for interior renovations that will be ongoing all summer. There will be 1 simultaneous construction contracts at Huffman Elementary School. It is for interior renovations that will be ongoing all summer. There will be 0 simultaneous construction contracts at Estelle Sauget.
- The last date to submit RFI's is February 25. Please use the form supplied in the project manual and e-mail to tdownen@hurst-rosche.com.
- The last date to issue an addendum will be February 27, 2020. Addendum #1 will be issued soon.
- Owner is exempt from payment of Federal and Illinois Department of Revenue's Use and Sales Tax on material entering permanently into structure. Background checks, no smoking on school property and other Illinois statues related to school district work also apply.

- Q – Small strips of full depth pavement replacement are noted at Estelle Sauget. What is the purpose, are we filling others trenches?
- A – No, no trenching is scheduled. We will investigate and clarify with Addendum #1 as necessary.
- Q - The depth of full depth removal and the pavement detail for new pavement do not match.
- A - We will clarify this with Addendum #1.

The meeting was adjourned.

If there are any additions or corrections to the minutes, please notify our office in writing.

Sincerely,
HURST-ROSCHE, INC.



Timothy L. Downen, AIA, LEED AP
TLD:af
Enclosures

Cahokia cust - Parking Lot Pre-bid

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