



Hurst-Rosche, Inc.  
James W. Roth, PE, PLS  
President

February 23, 2021

SUBJECT: Summer 2021 H/LS Improvements  
East Alton/Wood River High School  
East Alton/Wood River CHSD No. 14  
Wood River, Madison County, Illinois

re: H-R 150-2830

Dr. John Pearson  
Superintendent  
East Alton/Wood River CHSD No. 14  
777 North Wood River Ave.  
Wood River, Illinois 62095

Dear Dr. Pearson:

A pre-bid meeting for the subject project was held at East Alton/Wood River CHSD No. 14 on February 22, 2021 at 11:00 a.m. for the subject project. The following were in attendance:

Hurst-Rosche	Mr. Tim Downen
Bruce Unterbrink Construction	Mr. Bruce Unterbrink
Seward Masonry	Mr. Brett Seward
ICS Construction	Mr. Todd Zavoglia
Western Specialty	Mr. Travis Butler
Staat Inc.	Mr. Dan Staat
Morrissey Construction	Mr. Alex Robinson
R&W Builders	Mr. Dan Cole
R&W Builders	Mr. Ryan Wilson
Jun Construction	Mr. Aaron Miller

Mr. Downen reviewed the scope of working, and reminded the contractors of the following:

- As noted in Addendum No. 1 bids will be received until 2:30 p.m. local prevailing time on Thursday, March 4, 2021. A public bid opening will be held at the East Alton/Wood River CHSD No. 14 Unit Office. Ensure your bid is time stamped by District staff upon entrance into the building. The address of the facility is listed in the project manual in case you cannot attend in person and need to mail your bid. Contractor is responsible for delivery times if bid is mailed.
- Plans are available for free view at our Hillsboro office at 1400 E. Tremont Street, at several plan houses, and at our website at [www.hurst-rosche.com](http://www.hurst-rosche.com).
- Bidders may request a hard copy of the drawings and specifications from Hurst-Rosche, Inc. for a non-refundable amount of \$60.00 (\$70.00 if mailed), or at a minimum, bidders must obtain clean copies of bid forms from Hurst-Rosche, Inc. by paying a non-refundable amount of \$10.00 to submit a bid for this project.

Jeremy Connor, PE  
Vice-President of Operations

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[www.hurst-rosche.com](http://www.hurst-rosche.com)

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- Contractor should submit two copies of their bid and bid should include list of subcontractors and major material suppliers as provided in project manual.
- Bidders will be required to provide bid security of a sum no less than 10% of the bid sum.
- Bids will be required to be submitted on a condition of irrevocability of a period of 30 days.
- The Owner requires the project to be substantially complete by August 6, 2021.
- All Requests for Information shall be emailed to [tdownen@hurst-rosche.com](mailto:tdownen@hurst-rosche.com).
- The last day for RFI and addenda will be addressed by Addendum #3.
- Bids will be discussed and potential contract award will occur at the District's board meeting scheduled for March 9.
- Owner is exempt from payment of Federal and Illinois Department of Revenue's Use and Sales Tax on material entering permanently into structure. Background checks, no smoking on school property and other Illinois statues related to school district work also apply.

If there are any additions or corrections to the minutes, please notify our office in writing.

Sincerely,

HURST-ROSCHE, INC.



Timothy L. Downen, AIA, LEED AP

TLD:bz

Enclosures

Tim Downen Hurst-Rosche 217-532-3959 tdownen@hurst-rosche.com

BRUCE UNTERBRINK 618-664-4005 BUCF@SBCGLOBAL.NET

Brett Seward Seward Masonry brett@sewardmasonryinc.com 217-532-3213

Todd Zaroglia ICS Construction 314-534-6664 tzaroglia@ics-stl.com

Travis Butter Western Specialty 314-437-7095 travisb@westerngrp.com

DAN START START INC 314-743-0229 DAN@STARTINC.COM

Alex Robinson Morrissey Const. 618-467-3426 alex@morrisseyconstruction.com

DAN COLE R+W BUILDERS 618-322-5429 dcole@randwbuilders.com

Ryan Wilson R+W Builders 618-960-4116 estimator@randwbuilders.com

Aaron Miller Jim Coors 618-266-1540 aaron@jimcoorsconstruction.com