



HURST-ROSCHE, INC.

PROJECT MANUAL FOR

ROOF RESTORATION
HILLSBORO HIGH SCHOOL – CAFETERIA BUILDING
HILLSBORO C.U.S.D. NO. 3
HILLSBORO, MONTGOMERY COUNTY, ILLINOIS
HR # 150-1360

Prepared for

Hillsboro C.U.S.D. No. 3
1311 Vandalia Road
Hillsboro, Montgomery County, Illinois

NOVEMBER 16, 2020

Bid Package No. _____

HURST – ROSCHE INC.

1400 E. Tremont Street

Hillsboro, Illinois 62049

217 / 532-3959

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HILLSBORO HIGH SCHOOL – CAFETERIA BUILDING
HILLSBORO C.U.S.D. NO. 3
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SPECIFIER:

ARCHITECTURE: Timothy L. Downen, AIA, LEED AP



Signed: 11/16/2020
Expires: 11/30/2020

END OF SECTION

DOCUMENT 001116 - INVITATION TO BID

Project: **ROOF RESTORATION
HILLSBORO HIGH SCHOOL – CAFETERIA BUILDING
HILLSBORO C.U.S.D. NO. 3
HILLSBORO, MONTGOMERY COUNTY, ILLINOIS
HR # 150-1360**

Owner: **HILLSBORO C.U.S.D. NO. 3
1311 VANDALIA ROAD
HILLSBORO, ILLINOIS 62049**

Architect/Engineer: **HURST-ROSCHE, INC.
1400 E. TREMONT ST.
HILLSBORO, ILLINOIS 62049**

Date: **November 16, 2020**

The Owner will receive Bids until 2:00 PM local prevailing time on Thursday, the 3rd day of December 2020, at Hillsboro CUSD No. 3 Unit Office, 1311 Vandalia Road, Hillsboro Illinois for the following work:

Scope of work:

Project includes roof restoration work at the cafeteria / library building of Hillsboro High School.

A Pre-bid Meeting will be held on Monday, November 23, 2020, at 10:00 AM, prevailing time, at Hillsboro C.U.S.D. No. 3 Unit Office, 1311 Vandalia Road, Hillsboro, Illinois.

Drawings and specifications may be obtained at the office of Hurst-Rosche, Inc., 1400 E. Tremont St., Hillsboro, Illinois, after November 16, 2020, by paying a non-refundable amount of \$20.00 (\$30.00 if mailed) for each set of drawings and specifications.

Bidding Documents, Drawings and Specifications, may be examined by prospective bidders and material suppliers at the offices of Hurst-Rosche, Inc., 1400 E. Tremont St., Hillsboro, Illinois, and the following Plan Rooms:

Central Illinois Plan Room, 1620 S. 5th Street, Springfield, IL 62703
Greater Peoria Contractors & Suppliers Association, 1811 West Altorfer Drive, Peoria, IL 61615
McGraw Hill Construction, www.dodgeprojects.construction.com
Southern Illinois Builders Association, 1468 Green Mount Road, O'Fallon, IL 62269

Drawings and specifications will be available for viewing on the internet at: www.hurst-rosche.com. The documents are being provided for reference purposes only. Bidders are encouraged to obtain a signed and sealed hard copy set of the bidding documents. At a minimum, bidders must obtain clean copies of bid forms from the offices of Hurst-Rosche Inc. by paying a non-refundable amount of \$10.00 to submit a bid for this project.

The Owner requires the project to be substantially complete by June 30, 2021.

Bidders will be required to provide Bid security of a sum no less than 10 percent of the Bid Sum. The bid security shall be either certified check, cashier's check, bank money order or bid bond issued by surety licensed to conduct business in the State of Illinois. Hereinafter this bid security shall be referred to as the bid bond.

Submit two copies of your Bid on the Bid Form provided. Bidders may supplement this form as appropriate. Equipment providers to submit two copies of pricing break down on company letterhead, acknowledging any issued addenda, signed by authorized officer of company and must include all submittals indicated in the mechanical specifications.

Your Bid or equipment pricing will be required to be submitted under a condition of irrevocability for a period of 30 days after submission.

The Owner reserves the right to accept or reject any or all Bids/Pricing or any part thereof, to waive any informality in bidding, and to accept bids deemed most favorable to the Owner.

HILLSBORO C.U.S.D. NO. 3

MR. DAVID POWELL, SUPERINTENDENT

END OF DOCUMENT

DOCUMENT 002114 - INSTRUCTIONS TO BIDDERS - AIA

1.1 SUMMARY

- A. Document Includes:
 - 1. Instructions to Bidders.
 - 2. Site examination.
 - 3. Prebid conference.
- B. Related Documents:
 - 1. Document 001116 - Invitation To Bid.
 - 2. Document 004113 - Bid Form - Stipulated Sum.
 - 3. Document 007214 - General Conditions – AIA Stipulated Sum.
 - 4. Document 007313 - Supplementary Conditions – AIA.

1.2 INSTRUCTIONS TO BIDDERS

- A. These Instructions to Bidders amend or supplement AIA Document A701-1997 - Instructions to Bidders and other provisions of Bidding Documents and Contract Documents.
- B. To be considered all bids must in accordance with these Instructions to Bidders.
- C. Bidders are encouraged to obtain a signed and sealed hard copy set of the bidding documents by paying a non-refundable amount of \$20.00 (\$30.00 if mailed). At a minimum, bidders must obtain clean copies of bid forms by paying a non-refundable amount of \$10.00 to submit a bid for this project.

1.3 SITE EXAMINATION

- A. Bidders shall carefully examine documents and construction site to obtain first-hand knowledge of existing conditions. Contractors will not be given extra payments for conditions which can be determined by examining site and these documents.
- B. Contact Mr. Fred Butler at the following phone number to arrange date and time to visit Project site:
 - 1. Telephone: (217) 254-8723.
- C. A visit to Project site has been arranged for Bidders following the Pre-Bid Meeting at 10:00 AM on November 23, 2020.

1.4 THE SCHEDULE FOR BIDDING THIS PROJECT IS AS FOLLOWS

- A. **Plans Available:** November 16, 2020
- B. **Pre-Bid Meeting:** November 23, 2020
10:00 AM
1311 Vandalia Rd.
Hillsboro, IL 62049
- C. **Latest Time to Submit Request for Interpretation** November 25, 2020
- D. **Latest Time to Issue an Addendum:** November 30, 2020
- E. **Bid Opening:** December 3, 2020
2:00 PM
1311 Vandalia Rd.
Hillsboro, IL 62049

F. All requests for interpretations shall be in writing via mail or e-mail addressed to the Architect/Engineer. All questions must be submitted on the “Request for Interpretation Pre-Bid Question and Comment Form” included at the end of this section, and questions not submitted in accordance with this form and specified time frame will not be accepted. Any and all interpretations and supplemental instructions will be made by addendum to the Drawings and Specifications and forwarded to all bidders either by mail or e-mail transmittal. All responses by the Architect/Engineer must be in writing to be binding. Any response general in nature or affecting these Instructions to Bidders shall be sent via addendum as previously described. All bidders are required to return the signature page of the addendum signed to the Architect within 24 hours after receipt. Failure of any bidder to receive any such addendum or interpretations shall not relieve such bidder from an obligation under the bid as submitted. All addenda so issued shall become part of the Contract Documents. Oral interpretations, changes or corrections will not be binding and Bidders shall not rely upon such interpretations, changes and corrections. Each Bidder shall ascertain prior to submitting Bid that all addenda issued have been received and shall acknowledge receipt in Bid.

Questions shall be directed to:
e-mail: tdownen@hurst-rosche.com

- G. Bids shall be made on unaltered Bid Forms furnished by the Architect. Fill in all blank spaces and submit two (2) copies. Bids shall be signed with name typed below signature. Where bidder is a corporation, bids must be signed with legal name of corporation followed by name of state of incorporation and legal signature of an officer authorized to bind the corporation to a contract.
- H. Each bidder shall designate on the attached bid form one person who shall serve as the bidder’s contact person for all matters pertaining to the bid. In absence of such designation, the person who signs the bid shall be deemed the bidder contact.

- I. For those projects which are bid on a unit price basis, in the event in which a bidder does not fill out the extension of the unit price, or a math error has occurred in calculation, the unit prices listed shall govern.
- J. Each Bid shall be accompanied by bid security made payable to the Owner, in the amount of ten percent (10%) of the bid sum. Security shall be either certified check, cashier's check, bank money order or bid bond issued by surety licensed to conduct business in the State of Illinois. Successful bidder's security will be retained until he has signed the contract and furnished required payment and performance bonds. Owner reserves the right to retain security of the next two (2) lowest bidders until the lowest bidder enters into contract or until thirty (30) days after bid opening, whichever is shorter. All other bid security will be returned as soon as practicable. If any bidder refuses to enter into a contract, Owner will retain bid security as liquidated damages, but not as a penalty.
- K. All costs associated with the preparation and submission of a bid are the sole responsibility of the bidder. These costs shall not be chargeable to the Owner by any successful or unsuccessful bidder. All bids become the property of the Owner and shall not be returned except in the case of a late submission.
- L. Simultaneously, with delivery of the executed contract, the successful bidder, at its own expense, shall furnish surety in the form of a performance bond and a labor and material payment bond in the amount of one hundred percent (100%) of the contract amount. Surety for such bonds shall be a company duly authorized and licensed in the State of Illinois and acceptable to the Owner. The Attorney-In-Fact who signs bid bonds or contract bonds must file with each bond a certified and effectively dated copy of their power of attorney.
- M. All copies of the bid, bid security and any other documents required to be submitted with bid shall be enclosed in a sealed opaque envelope. Envelope shall be addressed to **Hillsboro C.U.S.D. No. 3, Unit Office, 1311 Vandalia Rd., Hillsboro, Illinois 62049**, and shall be identified with project name, bidder's name and address. Mailed bid envelopes shall be enclosed in a separate mailing envelope with the notation "SEALED BID ENCLOSED" on the face thereof. Oral, telephonic or telegraphic Bids are invalid and will not receive consideration. Bids shall be deposited at the location designated in the Invitation to Bid prior to time and date designated for opening, or any extension thereof made by addendum. Bidder shall assume full responsibility for timely delivery at location designated for receipt of Bids. Bids received after time and date for receipt of bids will be returned unopened.
- N. A Bid may not be modified, withdrawn or canceled during the forty five (45) days immediately following bid opening, and each bidder so agrees in submitting his Bid. Any bidder may withdraw, cancel or modify its bid, at any time prior to scheduled time for opening of bids, by letter or telegram actually received by Owner prior to bid time, or, with proper identification, by personally securing bid submitted; if by telegram, written confirmation over signature of bidder shall be mailed and postmarked on or before date and time of bid opening. Withdrawn bids may be resubmitted up to bid opening time provided that they are in full compliance with these Instructions to Bidders.

- O. Protests
1. Any bidder who submitted a bid and believes the bid was improperly rejected or that the bid selected by the Owner is not in the best interest of the Owner may submit a written notice of intent to protest the bid to the Owner within seven (7) days. The Owner shall consider all protests before execution of a contract. Each protest must specify the reasons supporting the protest. The Owner may require that additional information be provided. Failure to supply such required information shall be cause for dismissal of the protest.
 2. The Owner shall immediately investigate the allegations against the Owners actions and shall issue a written response to the protest.
 3. This provision allowing for the submission of protest shall not confer any right on any bidder but is intended solely to assist the Owner in determining the best responsible bid.
- P. Any complaint or protest of the bidding procedure must be filed by the bidder to the Owner. Within 7 days of bid opening the bidder shall notify the Owner in writing of his intent to protest bidding. The bidder shall perfect this notice of intent within 7 days.
- Q. Owner reserves right to disqualify bids and bidders, before or after opening, upon evidence of collusion with intent to defraud or other illegal practices upon part of bidder, lack of responsibility as evidenced by poor workmanship and progress of past work, incomplete work which, in judgment of Owner, might hinder or prevent prompt completion of additional work if awarded, for being in arrears on existing contracts, in litigation with the Owner, or having defaulted on a previous contract.
- R. Bidder's attention is directed to the fact that all Federal and Illinois State Laws, municipal ordinances and regulations of any and all authority having jurisdiction over construction of the project shall apply to the contract throughout, and they will be deemed to be included in the contract the same as though herein written out in full. Successful Bidders shall be required to comply with 775 ILCS 10 concerning equal employment opportunities; comply with 30 ILCS 570 concerning the employment of citizens of the State of Illinois; comply with 820 ILCS 265 concerning substance abuse prevention on public works projects; and comply with 820 ILCS 130 concerning prevailing wages.
- S. Any successful bidder that is a corporation organized in a state other than Illinois shall furnish to the Owner, upon request, a properly certified copy of its current Certificate of Authority to do business in the State of Illinois, such certificate is to remain on file with the Owner.
- T. Any successful bidder that is a corporation organized in the State of Illinois shall furnish at its own cost to the Owner, if requested, a Certificate of Good Standing issued by the Secretary of State, such certificate is to remain on file with the Owner.
- U. Owner is exempt from payment of Federal & Illinois Department of Revenue's Use and Sales Tax on material entering permanently into structure. Retail sales tax shall not be included in the bid amount.
- V. Bids will be opened as announced in Invitation for Bids.

- W. Owner reserves the right to reject any or all bids or any part thereof, to waive any informalities in bidding and to accept bids deemed most favorable to the Owner.
- X. Notwithstanding any delay in preparation and execution of the formal Contract Agreement, each bidder shall be prepared, upon written notice of bid acceptance, to commence work within ten (10) days following receipt of official written Notice to Proceed, or on date stipulated in such notice.
- Y. Any work in providing or preparing to provide the services specified herein that is commenced by the successful bidder prior to execution of a written contract agreement shall be at the bidder's expense.
- Z. Accepted bidder shall assist and cooperate with the Owner in preparing the formal Contract Agreement, and, within fifteen (15) days following its presentation, shall execute same and return it to Owner.
- AA. The first day of construction is May 31, 2021. The Owner requires the project to be substantially complete by June 30, 2021.

1.5 REQUIRED CONTRACTOR/SUBCONTRACTOR BACKGROUND SCREENING

- A. Hillsboro C.U.S.D. No. 3 requires background screening to be completed on all contractor/subcontractor employees. All employees must have documentation that a background screening has been completed on them prior to working on any district projects. All costs associated with the background screening are to be the responsibility of the contractor. The background screening must be conducted by a company acceptable to the Hillsboro C.U.S.D. No. 3
- B. All contractor/subcontractor employees working on the school grounds of Hillsboro C.U.S.D. No. 3 are required to submit to background screening. Each employee must complete, sign, and date the Consent and Waiver Release form. These forms will be submitted and the applicant cleared before the applicant may work on any part of the school grounds.
- C. The contractor is responsible for submitting the forms to a company acceptable to the Hillsboro C.U.S.D. No. 3, and for any costs involved in the screening. All information received as a result of a background check will be strictly confidential. A notice of automatic disqualification will be sent to the hiring or using entity. After the screenings, the contractor is also responsible for sending Hillsboro C.U.S.D. No. 3 copies of approved background checks for their records.

END OF DOCUMENT

DOCUMENT 004113 - BID FORM - STIPULATED SUM

To: **HILLSBORO C.U.S.D. NO. 3**
1311 VANDALIA ROAD
HILLSBORO, ILLINOIS 62049

Project: **ROOF RESTORATION**
HILLSBORO HIGH SCHOOL – CAFETERIA BUILDING
HILLSBORO C.U.S.D. NO. 3
HILLSBORO, MONTGOMERY COUNTY, ILLINOIS
HR # 150-1360

Date: _____

Submitted by: _____
(full name)

(full address) _____

Contact Name: _____

1. OFFER

Having examined the Place of The Work and all matters referred to in the Instructions to Bidders and the Contract Documents prepared by Hurst-Rosche, Inc. for the above mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Sum of _____ dollars, (\$ _____), in lawful money of the United States of America.

We have included the bid security as required by the Instruction to Bidders.

All applicable federal taxes are excluded and State of Illinois and City of Hillsboro taxes are excluded from the Bid Sum.

2. REVIEW OF BID DOCUMENTS

The bidder represents that he is skilled and experienced in the use and interpretation of drawings and specifications such as those included in the bid documents for this contract. He has carefully reviewed the drawings, specifications and other bid documents, and has found them free of ambiguities and sufficient for bid purposes. Further, the Bidder has carefully examined the site of the work and, from his own observations, has satisfied himself as to the nature and location of the work; the character, quality and quantity of materials; the difficulties likely to be encountered; and any other items which may affect the performance of the Work. He has based his bid solely on these documents and observations, and has not relied in any way on any explanation or interpretation, oral or written, from any other source.

3. CONTRACTOR'S FEE FOR CHANGES IN WORK

Undersigned herein indicates a single percentage, not to exceed **12%** for own forces and not to exceed **8%** for subcontractors, for overhead and profit to be added to net extra job cost for changes in the work required to be performed by:

a) Own Forces ____% b) Subcontractors ____%

Undersigned herein indicates a single percentage, not less than **10%** for own forces and not less than **5%** for subcontractors, for overhead and profit to be added to net credit for job costs for changes in the work required to be performed by:

a) Own Forces ____% b) Subcontractors ____%

Percentages named above shall not include any items of insurance, bond or taxes since these are considered job cost items in contractor's quotations for changes in the work.

Any percentages indicated which are higher or lower than the maximum or minimum in the typewritten language herewith, shall be disregarded and typewritten figure used.

4. CONTRACT TIME

Undersigned agrees that, if awarded the Contract for Work bid upon herein, work will start on date designated by the Owner and will be completed in accordance with the contract documents, with all phases of work completed and operational and ready for acceptance by the Owner no later than as required by the Contract Agreement.

5. UNIT PRICES

The following are Unit Prices for specific portions of the Work as listed. The following is the list of Unit Prices:

ITEM DESCRIPTION	UNIT QUANTITY	UNIT PRICE	ITEM VALUE
_____	_____	_____	\$ _____

6. ADDENDA

The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.

Addendum # _____ Dated _____; Addendum # _____ Dated _____
Addendum # _____ Dated _____; Addendum # _____ Dated _____

7. APPENDICES

The following documents are attached to and made a condition of the Bid:

Bid Surety in the form of _____
Document 004300 - Procurement Form Supplements including:
Appendix A - List of Subcontractors.
Appendix B - List of Unit Prices.

8. EQUAL EMPLOYMENT OPPORTUNITY

During performance of this contract, Contractor agrees as follows:

- a. The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex or national origin. Such action shall include, but not be limited to, the following: Employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
- b. The contractor will in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.
- c. The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract of understanding, notice advising the labor union or worker's representative of the contractor's commitments under Section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- d. The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and by the rules, regulations, and relevant orders of the Secretary of Labor.
- e. The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and order of the Secretary of Labor pursuant thereto, and will permit access to his books, records and accounts by the Department of the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations and orders.
- f. In the event of the contractor's non-compliance with the nondiscrimination clauses of this contract or with any such rules, regulations or orders, this contract may be canceled, terminated or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and

remedies involved as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation or order of the Secretary of Labor, or as otherwise provided by law.

- g. The contractor will include the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the Department may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with the subcontractor or vendor as a result of such direction by the Department, the contractor may request the United States to enter into such litigation to protect the interest of the United States.

9. NOT BARRED

The contractor by submitting its bid certifies that the Contractor is not barred from bidding on the contract as a result of a conviction for either bid-rigging or bid-rotating. 720 ILCS 5/33/E-11.

10. DRUG FREE WORKPLACE

The Contractor by submitting its bid certifies that it will provide a drug free workplace and that it is in compliance with the requirements of the Drug Free Workplace Act 30 ILCS 580.1 et. seq., and the Substance Abuse Prevention on Public Works Projects Act PA095-0635.

11. SEXUAL HARASSMENT POLICY

The Contractor by submitting its bid certifies that it has a written sexual harassment, (ii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties (v) the legal resource, investigative and compliant process through the Illinois Department of Human Rights; (vi) directions on how to contact the Department and Commission; and (vii) protection against retaliation for exercising rights under the policy in accordance with 775 ILCS 5/2-105(A)(4).

12. CRIMINAL RECORDS CHECKS

The Contractor by submitting its bid certifies that it will submit to background screening those employees, including subcontract employees, which will be working on any district project. This information is to be provided in accordance with the requirements of 105 ILCS 5/10-21.9. The Contractor by submitting its bid understands that employees found to be in violation of the Illinois School Code will not be permitted to work on school grounds.

13. BID FORM SIGNATURES

The Corporate Seal of

(Bidder - print the full name of your firm)
was hereunto affixed in the presence of:

(Authorized signing officer Title)

(Seal)

(Authorized signing officer Title)

(Seal)

If the Bid is a joint venture or partnership, add additional forms of execution for each member of the joint venture in the appropriate form or forms as above.

END OF DOCUMENT

DOCUMENT 004300 - PROCUREMENT FORM SUPPLEMENTS

To: **HILLSBORO C.U.S.D. NO. 3**
1311 VANDALIA ROAD
HILLSBORO, ILLINOIS 62049

Project: **ROOF RESTORATION**
HILLSBORO HIGH SCHOOL – CAFETERIA BUILDING
HILLSBORO C.U.S.D. NO. 3
HILLSBORO, MONTGOMERY COUNTY, ILLINOIS
HR # 150-1360

Date: _____

Submitted by: _____
(full name)

(full address) _____

Contact Name: _____

In accordance with Document 002114 - Instructions to Bidders - AIA and Document 004113 - Bid Form - Stipulated Sum, we include the Appendices to Bid Form Supplements listed below. The information provided shall be considered an integral part of the Bid Form.

The following Appendices are attached to this document:

Appendix A - List of Subcontractors: Include names of all Subcontractors and portions of the Work each Subcontractor will perform.

Appendix B - List of Unit Prices: Include listing of unit prices specifically requested by Contract Documents.

BID FORM SUPPLEMENTS SIGNATURES

The Corporate Seal of

(Bidder - print the full name of your firm)

was hereunto affixed in the presence of:

(Authorized signing officer Title)

(Seal)

(Authorized signing officer Title)

(Seal)

DO NOT COPY

APPENDIX B - LIST OF UNIT PRICES

The following is the list of unit prices referenced in the bid submitted by:

(Bidder) _____

To (Owner) HILLSBORO C.U.S.D. NO. 3

Dated _____, and which is an integral part of the Bid Form.

The following are Unit Prices for specific portions of the Work as listed, and are applicable to authorized variations from the Contract Documents. In the event in which a bidder does not fill out the extension, or a math error has occurred in calculation, the unit prices listed shall govern.

ITEM DESCRIPTION	UNIT	UNIT VALUE
<u>Additional Replacement</u>	<u>Square Foot</u>	_____

END OF DOCUMENT

DOCUMENT 005214 - AGREEMENT FORM - AIA

1.1 SUMMARY

- A. Document Includes:
 - 1. Contract Agreement.
- B. Related Documents:
 - 1. Document 007214 - General Conditions – AIA Stipulated Sum.
 - 2. Document 007313 - Supplementary Conditions - AIA.

1.2 CONTRACT AGREEMENT BETWEEN OWNER AND CONTRACTOR

- A. THIS AGREEMENT, made and entered into as of the _____ day of _____ in the year of Two Thousand and _____ by and between _____ hereinafter and in the Contract Documents called "Contractor" and the **HILLSBORO C.U.S.D. NO. 3**, hereinafter and in the Contract Documents called "Owner."
- B. WITNESSETH: That for and in consideration of the mutual covenants and agreements, hereinafter stated, Contractor and Owner covenant and agree as follows:
- C. THE CONTRACT WORK:
 - 1. Contractor covenants and agrees to furnish all labor, materials, equipment, transportation, construction plant and facilities necessary to perform all Work required by the Contract Documents, for the Project entitled:
 - a. ROOF RESTORATION
HILLSBORO HIGH SCHOOL – CAFETERIA BUILDING
HILLSBORO C.U.S.D. NO. 3
HILLSBORO, MONTGOMERY COUNTY, ILLINOIS

as shown on Drawings and described in Specifications prepared by Hurst-Rosche, Inc., Hillsboro, Illinois, acting as, and in these Contract Documents referred to as Architect/Engineer and covenants and agrees to do and perform all acts and things required of Contractor by this Contract and the Contract Documents.
- D. TIME OF COMPLETION:
 - 1. First day of construction is May 31, 2021. The Owner requires the project to be substantially complete by June 30, 2021.

E. CONTRACT SUM AND TERMS OF PAYMENT:

1. Contract Sum: The Owner, if Contractor shall faithfully fulfill and perform this Contract, covenants and agrees to pay Contractor in current funds, subject to additions and deductions by Change Order as provided in the Contract Documents, the sum of _____ Dollars (\$ _____), which sum shall constitute the Contract Sum, said Contract Sum being derived from Contractor's Bid dated _____. It is understood and agreed that should there be any increase in wage rates, or in cost of materials or equipment, or in any other of Contractor's costs or should Contractor be compelled to pay premium wages, or for overtime work, during the life of this Contract and/or prior to completion of Contractor's work thereunder, Contractor shall absorb all such increased costs, without addition to the Contract Sum except when otherwise expressly provided in Contract Documents.
2. Payments: Owner shall make payments for work performed under the Contract as provided in Article Nine of the General Conditions and in accordance with other applicable articles of the Supplementary Conditions and Contract Documents.
3. Contractor's Fees for Changes in Work: In accordance with Contractor's bid, it is agreed that the following percentages for overhead and profit shall be applied on work added to or omitted from the Contract by written Change Order approved by Architect and Owner in advance of performance of the work.

Additional Work performed by:

- | | |
|---------------------|-------------------------|
| 1. Own Forces ____% | 2. Subcontractors ____% |
|---------------------|-------------------------|

Omitted Work originally required by:

- | | |
|---------------------|-------------------------|
| 1. Own Forces ____% | 2. Subcontractors ____% |
|---------------------|-------------------------|

Note: Taxes (when applicable) are considered as incidentals, as well as bonds and insurance costs and are not included in the percentages listed above nor should they be added to change orders submitted.

F. CONTRACT DOCUMENTS:

1. Contract Documents include the Contract Agreement, Contractor's Bid as accepted by Owner, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, and all Addenda issued prior to and all Modifications issued after execution of the Contract Agreement.
2. Bidder's attention is directed to the fact that all Federal and Illinois State Laws, municipal ordinances and regulations of any and all authority having jurisdiction over construction of the project shall apply to the contract throughout, and they will be deemed to be included in the contract the same as though herein written

out in full. Successful Bidders shall be required to comply with 777 ILCS 10 concerning equal employment opportunities; comply with 30 ILCS 570 concerning the employment of citizens of the State of Illinois; comply with 820 ILCS 265 concerning substance abuse prevention on public works projects; and comply with 820 ILCS 130 concerning prevailing wages.

G. ILLINOIS LABOR:

Contractor shall comply with all Illinois statutory requirements regarding labor, including, but not limited to, the following:

1. Illinois Public Act 77-1552 and Chapter 48, Sections 39S-1 through 39S-12 of the Illinois Revised Statutes regulating wages of laborers, mechanics and other workers employed in any public works and known as the "Prevailing Wage Act," which provides in part that all laborers, mechanics and workers performing work under the Contract shall be paid not less than the prevailing rate of wages as determined by the Illinois Department of Labor (820 ILCS 130).
2. Illinois Public Act 83-1472, Article 2 and Chapter 48, Sections 2201 through 2207, 1984 of the Illinois Revised Statutes pertaining to hiring of Illinois labor and known as the "Illinois Preference Act (30 ILCS 570)."
3. "Illinois Human Rights Act of 1980," Chapter 68, Illinois Revised Statutes, and the Rules and Regulations, Title 44, Section 750 of the Illinois Administrative Code, Illinois Department of Human Rights; pertaining to equal employment opportunity (777 ILCS 10).

H. PERFORMANCE BOND AND LABOR AND MATERIAL PAYMENT BOND:

1. Within ten (10) days immediately following date of his receipt of this contract, Contractor shall furnish Owner the signed Contract and Performance Bond and Labor and Material Payment Bond as required by and in accordance with the terms of Contract Documents in a penal sum of one hundred percent (100%) of the Contract sum.
2. In the event Contractor fails to furnish Owner such Contract and Bonds within said period, this Contract shall thereupon become null and void at Owner's option, exercised by written registered notice and mailed to Contractor by said Owner within five (5) days thereafter. Owner may then retain and enforce as liquidated damages, bid guarantee heretofore deposited with it in connection with Contractor's proposal for this Contract or the difference between his bid and a subsequent awarded bid, whichever is lesser.

I. IN WITNESS HEREOF, the parties hereto have executed this agreement as of the day and year first written above.

OWNER:

HILLSBORO C.U.S.D. NO. 3

BY _____

TITLE _____

CONTRACTOR:

Attest:

BY _____
Secretary

BY _____

TITLE _____

(Corporate Seal)

END OF DOCUMENT

CONTRACTOR'S AFFIDAVIT FOR FINAL COMPLETION
(To be filed with final request for payment)

STATE OF _____)

COUNTY OF _____)

_____, being
first duly sworn upon oath deposes and says:

That he/she is _____ of _____

hereinafter termed "The Contractor" for all work upon the hereinafter termed "Said Project," work for the HILLSBORO C.U.S.D. NO. 3, under that certain contract between said Contractor and said Owner, bearing date of _____ pertaining to said work.

Affiant further states, of his/her own knowledge, that all bills incurred by the Contractor, for services, labor and material furnished, for work done by the Contractor under said Contract, or in connection with said project have been paid and all subcontractors who have furnished services, labor or materials have no claim or demand against Owner for any services, labor and/or materials furnished and/or work done by them upon said Project.

Affiant further states that this affidavit is made on behalf of the Contractor for the purpose of obtaining payment of the sum of _____ (\$ _____) dollars, which affiant states, upon his/her own knowledge, constitutes the full balance due the Contractor for all services, labor and materials furnished and work done to and upon Said Project by the Contractor whether under and pursuant to provisions of said Contract and all subsequent modifications thereof and changes therein or otherwise; and that payment of the sum to the Contractor will constitute payment in full on everything due for such services, labor, materials and work, and will fully satisfy any and all claims or demands which Contractor may have or assert against said Owner, arising out of anything done or furnished by the Contractor or occurring in connection with said Project and/or Contract.

CONTRACTOR

By _____

Title _____

Subscribed and Sworn to before me the _____ day of _____, 20____.

NOTARY PUBLIC

(PARTIAL) (FINAL)
WAIVER OF LIEN

STATE OF _____)
COUNTY OF _____)SS

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by HILLSBORO C.U.S.D. NO. 3, hereinafter known as the OWNER,

To Furnish: _____

For the project known as: ROOF RESTORATION

For the premises known as: HILLSBORO HIGH SCHOOL – CAFETERIA BUILDING

Address: HILLSBORO C.U.S.D. NO. 3, HILLSBORO, ILLINOIS

THE undersigned, for and in consideration of the dollar amount shown below and other good and valuable considerations, do(es) hereby waive and release under the mechanics' lien statutes of the State where the project premises are located, to the extent of the payment recited below is received by the undersigned and is applicable to lienable labor, services, materials, fixtures, or apparatus, any and all lien or claim or right of lien on the above-described premises and the improvements, fixtures and appurtenances thereon, and on the monies or other considerations due or to become due from the Owner and on all other project-related monies from whatever source, on the account of the above-mentioned labor, services, materials, fixtures, or apparatus furnished by the undersigned for or in connection with the above-described premises.

(Payment amount written in long form)

PAYMENT AMOUNT _____

(Company Name)

(Address)

(City/State/Zip)

(Signature of Officer)

Sworn to and subscribed before me this ____ day of _____.

(Notary Public)

My commission expires: _____

AFFIDAVIT OF PAYMENT TO MATERIAL SUPPLIERS AND SUBCONTRACTORS

STATE OF _____

COUNTY OF _____

_____, being first duly sworn upon oath
deposes and says, that he/she entered into a Contract with the HILLSBORO C.U.S.D. NO. 3, known as
the Owner, for furnishing of labor, work services, materials, fixtures, and supplies for ROOF
RESTORATION at the following described real estate: HILLSBORO HIGH SCHOOL – CAFETERIA
BUILDING.

That for the purpose of said Contract, the following persons, firms or corporations have been contracted
with to furnish, have furnished or prepared, or will furnish or prepare labor, services, materials, fixtures,
apparatus, machinery or supplies, or are furnishing and preparing material for said construction; that there
are due or to become due to them respectively, the amounts set opposite their names for said labor,
services, materials, fixtures, apparatus, machinery and supplies as stated; that there are no other
contractors outstanding and there is nothing due or to become due any person, firm, or corporation, for
labor, services, materials, fixtures, machinery, apparatus, or supplies, other than as stated herewith.

MATERIAL SUPPLIER AND/OR SUBCONTRACTOR	CONTRACT ITEM	CONTRACT AMOUNT	AMOUNT PAID TO DATE	AMOUNT DUE OR TO BECOME DUE
--	------------------	--------------------	---------------------------	-----------------------------------

CONTRACTOR

Subscribed and sworn to before me, a Notary Public, this _____ day of _____; A.D.
20____.

NOTARY PUBLIC

CONSENT OF SURETY COMPANY TO FINAL PAYMENT
(To be filed with final request for payment)

PROJECT: ROOF RESTORATION
HILLSBORO HIGH SCHOOL – CAFETERIA BUILDING
HILLSBORO C.U.S.D. NO. 3
HILLSBORO, MONTGOMERY COUNTY, ILLINOIS

TO (Owner): HILLSBORO C.U.S.D. NO. 3
1311 VANDALIA ROAD
HILLSBORO, ILLINOIS 62049

CONTRACTOR:
(Name, address)

CONTRACT DATE:

BOND NO.:

In accordance with the provisions between Owner and Contractor indicated above, _____

_____ SURETY COMPANY, hereby
approves of final payment to Contractor, and agrees that final payment to Contractor shall not relieve
Surety Company of any of its obligations to Owner, as set forth in Surety Company's bond.

IN WITNESS WHEREOF, Surety Company has hereunto set its hand this _____ day of
_____, 20____.

Attest:

Surety Company

(Seal):

Signature of Authorized Representative

Title

DOCUMENT 007214 - GENERAL CONDITIONS – AIA STIPULATED SUM

1.1 SUMMARY

- A. Document Includes:
 - 1. General Conditions.
- B. Related Documents:
 - 1. Document 005214 – Agreement Form – AIA Stipulated Sum.
 - 2. Document 007313 – Supplementary Conditions - AIA.

1.2 GENERAL CONDITIONS

- A. AIA Document A201-2007, General Conditions of the Contract for Construction, is the General Conditions of the Contract.

1.3 SUPPLEMENTARY CONDITIONS

- A. Refer to Document 007313 for modifications to General Conditions.

END OF DOCUMENT

DOCUMENT 007313 - SUPPLEMENTARY CONDITIONS - AIA

1.1 SUMMARY

- A. Document Includes:
 - 1. General Conditions.
 - 2. Supplementary Conditions.
- B. Related Documents:
 - 1. Document 004113 – Bid Form – Stipulated Sum
 - 2. Document 005214 – Agreement Form - AIA

1.2 GENERAL CONDITIONS

- A. The General Conditions of the Contract for Construction, AIA Document A201, Sixteenth Edition, 2007, Articles 1 through 15, is a part of this Contract and is incorporated herein as fully as if here set forth. Copies of the General Conditions are on file and may be reviewed at the offices of the Architect, or may be obtained from the American Institute of Architects, St. Louis Chapter, 911 Washington St., #225, St. Louis, Missouri 63101-1203.

1.3 SUPPLEMENTARY CONDITIONS

- A. The following supplements modify, change, delete from or add to the "General Conditions of the Contract for Construction," AIA Document A201, Sixteenth Edition, 2007. Where any Article of the General Conditions is modified or changed or any Paragraph, Subparagraph or Clause thereof is modified, changed or deleted by these supplements, the unaltered provisions of that Article, Paragraph, Subparagraph or Clause shall remain in effect.

1.4 REFERENCE TO DIVISION 01

- A. Where provisions of General Conditions relate to project administrative or work-related requirements of the Contract, and those provisions differ from those specified in Division 01, provisions outlined in Division 01 shall prevail.

1.5 ARTICLE 1: GENERAL PROVISIONS

- A. 1.5.1 In the second line following the word "Specifications" insert the words "and Project Manual,".
- B. 1.6 TRANSMISSION OF DATA IN DIGITAL FORM: Add new subparagraph 1.6.1:

1.6.1 Electronic drawings provided by the Owner or Architect are for informational purposes only and are not intended for any other use. The paper copies provided are a true representation of the completed design and if discrepancies should exist

between the paper copy and the electronic copy, the paper copy shall govern.

- C. Delete Subparagraph 1.1.8 its entirety and substitute the following:

1.1.8 INITIAL DECISION MAKER

The Initial Decision Maker is the person identified in the Agreement to render initial decisions on Claims in accordance with Section 15.2 and certify termination of the Agreement under Section 14.2.2. If the Initial Decision Maker is not specifically identified in the Agreement, the responsibilities of the Initial Decision Maker shall default to the Architect.

- D. DEFINITIONS: Add Paragraph 1.1.9

1.1.9 PROJECT MANUAL

The Project Manual is the collection of documents which includes the bidding requirements, sample forms and, certain Contract Documents such as the Conditions of the Contract and the Specifications.

1.6 ARTICLE 2: OWNER

- A. 2.2 INFORMATION AND SERVICES REQUIRED OF THE OWNER:

- B. Delete Subparagraphs 2.2.3 and 2.2.5 in their entireties and substitute the following:

2.2.3 The Owner shall, at the request of the Contractor, furnish to Contractor any survey or other similar descriptive information of project site that Owner has in his possession. Upon demonstration of need by Contractor for specific additional survey information, Owner shall obtain and furnish such information to Contractor.

2.2.5 Contractor will be furnished, free of charge, 4 copies of Drawings, Specifications, and Project Manual as set forth in Division 1 of the Specifications. Additional copies will be furnished to Contractor at cost of reproduction, postage and handling.

1.7 ARTICLE 3: CONTRACTOR

- 3.2. REVIEW OF CONTRACT DOCUMENTS AND FIELD CONDITIONS BY CONTRACTOR: Add Subparagraphs 3.2.5 and 3.2.6:

3.2.5 The Contractor by executing the Contract represents that he has carefully examined the Site of the Work at each location and that he has full knowledge of and fully understands the facilities, site conditions, difficulties and restrictions attending performance of the Work. Contractor further represents that he has taken all required measurements and carefully inspected existing constructions, irregularities and interferences which may affect the Work. No additional compensation will be allowed for conditions increasing Contractor's cost which were not known to or appreciated by him prior to executing the Contract if they

could have been discovered by him following the foregoing procedures and thoroughly informing himself of all existing conditions affecting the Work.

3.2.6 Contractor will not, however, be required to excavate, penetrate or demolish any constructions or other work and conditions prior to executing the Contract in order to uncover and/or expose concealed conditions that affect the Work. If, during course of construction, Contractor uncovers conditions that affect the work that could not have been known and understood by the above described careful examination of conditions affecting the Work, he shall promptly notify the Architect, in writing, who will determine if claims for additional costs or extensions of time are justified. If such claims are found to be justified, Contract will be modified in accordance with Article 7 of the General Conditions.

1.8 ARTICLE 4: ARCHITECT

A. 4.1 GENERAL: Delete Subparagraph 4.1.1 in its entirety and substitute the following:

4.1.1 The Owner shall retain an architect or engineer lawfully licensed to practice architecture or engineering or an entity lawfully practicing architecture or engineering in the jurisdiction where the Project is located. That person or entity is identified as the Architect in the Agreement and is referred to throughout the Contract Documents as if singular in number.

1.9 ARTICLE 5: SUBCONTRACTORS

A. 5.2 AWARD OF SUBCONTRACTS AND OTHER CONTRACTS FOR PORTIONS OF THE WORK: Add new Subparagraph 5.2.1.1.:

5.2.1.1. Within ten (10) days of notification of acceptance of his proposal, Contractor shall submit the names of those to whom he intends to award a Subcontract.

1.10 ARTICLE 6: CONSTRUCTION BY OWNER OR BY SEPARATE CONTRACTORS

A. 6.1 OWNER'S RIGHT TO PERFORM CONSTRUCTION AND TO AWARD SEPARATE CONTRACTS: Delete Subparagraph 6.1.3 in its entirety and substitute the following:

6.1.3 General Contractor shall have responsibility of coordinating efforts of all contractors and to maintain overall direction of job progress. Each Contractor shall coordinate operational methods with other contractors and encourage communications among all trades. All Contractors shall make other contractors aware of any problems, delays in materials shipments or lack of work force, and assist other contractors in maintaining job momentum and direction of overall project.

1.11 ARTICLE 9: PAYMENTS AND COMPLETION

A. 9.3 APPLICATIONS FOR PAYMENT: Add new Subparagraph 9.3.1.3

9.3.1.3.: Until Substantial Completion, the Owner will pay 90 percent of the amount due Contractor on account of approved progress payments.

1.12 ARTICLE 11: INSURANCE AND BONDS

A. 11.1.1 In the first line following the word "maintain," insert the words "in a company or companies licensed to do business in the state in which the project is located and rated 'A' or better by A.M. Best Co.."

B. Add new Subparagraph 11.1.1.9:

11.1.1.9 General Liability Insurance shall be comprehensive, on occurrence, and shall include:

- Premises and Operations.
- Independent Contractors.
- Products and Completed Operations.
- Broad Form Property Damage.
- Personal Injury.
- Explosion, Collapse and Underground damage where the hazard exists.
- Contractual liability.

C. Add the following Sub-Subparagraphs to Subparagraph 11.1.2:

11.1.2.1 The insurance required by Subparagraph 11.1.1 shall be on a project specific basis and written for not less than the following, or greater if required by law:

1. Worker's Compensation:

- a. State: Statutory
- b. Applicable Federal: Statutory
- c. Employer's Liability: \$500,000

2. Comprehensive General Liability:

a. Bodily Injury:

\$1,000,000 Combined Single Limit

b. Property Damage:

\$1,000,000 Combined Singled Limit

Limit Coverage for bodily injury and property damage per occurrence and in the same aggregate limit will be accepted in lieu of the separate limits specified above.

3. Personal Injury:

\$ 1,000,000 Combined single limit including owned non-owned, and hired motor vehicle.

4. Comprehensive Automobile Liability:

a. Bodily Injury:

\$1,000,000 Combined single limit including owned, non-owned, and hired motor vehicle.

b. Property Damage:

\$1,000,000 Combined single limit including owned, non-owned, and hired motor vehicle

c. \$1,000,000 Combined Single

Limit coverage for bodily injury and property damage per occurrence and in the same aggregate limit will be accepted in lieu of the separate limits specified above.

11.1.2.2 Umbrella Form Liability Coverage:

An Umbrella Form Liability coverage to not less than \$2,000,000 for any one occurrence and subject to the same aggregate over the Employer's Liability, Comprehensive General Liability, and Comprehensive Automobile Liability coverage is required.

D. Add the following Subparagraph 11.1.3.1:

11.1.3.1 Contractor shall furnish one copy each of Certificates of Insurance herein required for each copy of the Agreement which shall specifically set forth evidence of all coverage required by Paragraph 11.1. The Certificate of Insurance is to be accompanied by AIA Document G715TM-1997 (Supplemental Attachment for ACORD Certificate of Insurance 25-S). Contractor shall furnish to the Owner copies of any endorsements that are subsequently issued amending coverage or limits. The Contractor shall furnish to the Owner notice of any policy cancellation at least 30 days (10 days for non payment of premiums) prior to the effective date of cancellation. The Contractor shall submit copies of subcontractor's Certificates of Insurance prior to the beginning of work.

E. Add the following Subparagraph 11.1.4.1:

11.1.4.1 The Owner and Architect shall be named as additional insureds on ISO form 20331001 by endorsement for the purpose of coverage only with no liability for premium payments. All policies and coverages shall include a waiver of subrogation in favor of the Owner, Architect, and all subconsultants.

- F. 11.3. PROPERTY INSURANCE: Delete Subparagraph 11.3.1 in its entirety and substitute the following:

11.3.1: The General Contractor shall be responsible to maintain property (builder's risk) insurance upon the completed value of all work at the site under this contract to the full insurable value thereof. This insurance shall include the interests of the Owner, the General Contractor, Subcontractors, and Sub-subcontractors in the work and as their interests may appear in the work, and shall be an all-risk type policy, including theft, subject to the exclusions generally accepted in the insurance industry. This coverage is not intended to, and shall not, provide coverage for tools, equipment, scaffolding, forms, or other devices used by the Contractors or Subcontractors in performing work under this contract.

11.3.1.2 Delete this Paragraph in its entirety.

- G. Delete Subparagraphs 11.3.1.3 in its entirety and substitute the following:

11.3.1.3 If the property insurance requires deductibles, the Contractor shall pay costs not covered because of such deductibles.

1.13 ARTICLE 13: MISCELLANEOUS PROVISIONS

- A. Add new paragraph 13.8 as follows:

13.8 REFERENCED STANDARDS

13.8.1 No provision of any referenced standard specification, manual or code; whether or not specifically incorporated by reference in the Contract Documents; shall be effective to change the duties and responsibilities of Owner, Contractor or Architect, or any of their consultants, agents or employees from those set forth in the Contract Documents, nor shall it be effective to assign to Architect, or any of Architect's consultants, agents or employees, any duty or authority to supervise or direct the furnishing or performance of the Work or any duty or authority to undertake responsibility contrary to the provisions of Articles 1 through 15.

END OF SECTION

ARTICLE 25: PREVAILING RATE OF WAGES

- 25.1 Pursuant to Illinois Compiled Statutes 820 ILCS 130/0.01 et seq., these specifications list on the following pages, the Illinois Department of Labor prevailing rate of wages for the county where the contract is being performed and for each craft or type of worker needed to execute the contract.

Montgomery County Prevailing Wage Rates posted on 9/2/2020

Trade Title	Rg	Type	C	Base	Foreman	M-F Overtime	H/W	Pension	Vac	Trng
ASBESTOS ABT-GEN	All	ALL		27.37	27.87	1.5	7.25	22.50	0.00	0.80
ASBESTOS ABT-MEC	All	BLD		32.00	33.00	1.5	9.00	6.25	0.00	0.50
BOILERMAKER	All	BLD		39.00	41.50	1.5	7.07	24.52	1.50	1.05
BRICK MASON	All	BLD		34.38	36.44	1.5	9.50	14.35	0.00	0.88
CARPENTER	All	BLD		33.36	35.61	1.5	8.90	19.00	0.00	0.70
CARPENTER	All	HWY		35.05	36.80	1.5	8.90	19.00	0.00	0.67
CEMENT MASON	All	ALL		35.55	36.55	1.5	10.15	15.50	0.00	0.50
CERAMIC TILE FINISHER	All	BLD		26.99		1.5	8.00	6.98	0.00	0.81
ELECTRIC PWR EQMT OP	NE	ALL		47.70	56.60	1.5	7.93	13.36	0.00	0.72
ELECTRIC PWR EQMT OP	SW	ALL		47.37	57.10	1.5	6.95	13.27	0.00	0.47
ELECTRIC PWR GRNDMAN	NE	ALL		32.41	56.60	1.5	7.47	9.07	0.00	0.48
ELECTRIC PWR GRNDMAN	SW	ALL		35.36	57.10	1.5	5.19	9.91	0.00	0.35
ELECTRIC PWR LINEMAN	NE	ALL		53.09	56.60	1.5	8.09	14.86	0.00	0.80
ELECTRIC PWR LINEMAN	SW	ALL		54.47	57.10	1.5	7.99	15.26	0.00	0.54
ELECTRIC PWR TRK DRV	NE	ALL		34.02	56.60	1.5	7.52	9.53	0.00	0.51
ELECTRIC PWR TRK DRV	SW	ALL		38.66	57.10	1.5	5.67	10.84	0.00	0.39
ELECTRICIAN	E	BLD		38.88	42.77	1.5	7.53	11.40	0.00	0.58
ELECTRICIAN	NW	BLD		36.92	38.92	1.5	7.80	11.61	0.00	0.70
ELECTRICIAN	SW	ALL		41.83	44.34	1.5	7.99	12.40	0.00	1.15
ELECTRONIC SYSTEM TECH	E	BLD		35.58	37.58	1.5	7.45	8.02	0.00	0.40
ELECTRONIC SYSTEM TECH	NW	BLD		32.62	34.62	1.5	7.25	9.98	0.00	0.40
ELECTRONIC SYSTEM TECH	SW	BLD		35.28	37.28	1.5	4.00	9.87	0.00	0.40
ELEVATOR CONSTRUCTOR	All	BLD		51.73	58.20	2.0	15.72	18.41	4.14	0.63
GLAZIER	All	BLD		36.51	38.51	1.5	6.45	11.45	0.00	0.68
HEAT/FROST INSULATOR	All	BLD		39.38	40.38	1.5	10.79	13.10	0.00	0.80
IRON WORKER	N	BLD		32.77	34.77	1.5	10.57	16.07	0.00	0.80
IRON WORKER	N	HWY		34.14	35.89	1.5	10.57	17.39	0.00	0.80
IRON WORKER	S	ALL		34.50	36.50	1.5	10.46	17.00	0.00	0.42
LABORER	All	ALL		26.87	27.37	1.5	7.25	22.50	0.00	0.80
LATHER	All	BLD		33.36	35.61	1.5	8.90	19.00	0.00	0.70
MACHINIST	All	BLD		49.68	52.18	1.5	7.93	8.95	1.85	1.47
MARBLE FINISHER	All	BLD		26.99		1.5	8.00	6.98	0.00	0.81

Montgomery County Prevailing Wage Rates posted on 9/2/2020

MILLWRIGHT	All	BLD		33.06	35.31	1.5	8.90	19.76	0.00	0.70
MILLWRIGHT	All	HWY		36.40	38.15	1.5	8.90	20.52	0.00	0.67
OPERATING ENGINEER	All	BLD	1	39.85	42.85	1.5	13.55	18.65	0.00	1.25
OPERATING ENGINEER	All	BLD	2	38.72	42.85	1.5	13.55	18.65	0.00	1.25
OPERATING ENGINEER	All	BLD	3	34.24	42.85	1.5	13.55	18.65	0.00	1.25
OPERATING ENGINEER	All	BLD	4	34.30	42.85	1.5	13.55	18.65	0.00	1.25
OPERATING ENGINEER	All	BLD	5	33.97	42.85	1.5	13.55	18.65	0.00	1.25
OPERATING ENGINEER	All	BLD	6	42.40	42.85	1.5	13.55	18.65	0.00	1.25
OPERATING ENGINEER	All	BLD	7	42.70	42.85	1.5	13.55	18.65	0.00	1.25
OPERATING ENGINEER	All	BLD	8	42.98	42.85	1.5	13.55	18.65	0.00	1.25
OPERATING ENGINEER	All	BLD	9	40.85	42.85	1.5	13.55	18.65	0.00	1.25
OPERATING ENGINEER	All	HWY	1	38.35	41.35	1.5	13.55	18.65	0.00	1.25
OPERATING ENGINEER	All	HWY	2	37.22	41.35	1.5	13.55	18.65	0.00	1.25
OPERATING ENGINEER	All	HWY	3	32.74	41.35	1.5	13.55	18.65	0.00	1.25
OPERATING ENGINEER	All	HWY	4	32.80	41.35	1.5	13.55	18.65	0.00	1.25
OPERATING ENGINEER	All	HWY	5	32.47	41.35	1.5	13.55	18.65	0.00	1.25
OPERATING ENGINEER	All	HWY	6	40.90	41.35	1.5	13.55	18.65	0.00	1.25
OPERATING ENGINEER	All	HWY	7	41.20	41.35	1.5	13.55	18.65	0.00	1.25
OPERATING ENGINEER	All	HWY	8	41.48	41.35	1.5	13.55	18.65	0.00	1.25
OPERATING ENGINEER	All	HWY	9	39.35	41.35	1.5	13.55	18.65	0.00	1.25
PAINTER	All	BLD		31.95	33.45	1.5	6.45	12.42	0.00	0.70
PAINTER	All	HWY		33.15	34.65	1.5	6.45	12.42	0.00	0.70
PAINTER OVER 30 FT.	All	BLD		32.95	34.45	1.5	6.45	12.42	0.00	0.70
PAINTER PWR EQMT	All	BLD		32.95	34.45	1.5	6.45	12.42	0.00	0.70
PAINTER PWR EQMT	All	HWY		34.15	35.65	1.5	6.45	12.42	0.00	0.70
PILEDRIVER	All	BLD		34.36	36.61	1.5	8.90	19.00	0.00	0.70
PILEDRIVER	All	HWY		35.05	36.80	1.5	8.90	19.00	0.00	0.67
PIPEFITTER	NE	BLD		43.29	47.29	1.5	7.75	11.11	0.00	1.30
PIPEFITTER	SW	BLD		43.96	46.16	1.5	5.00	10.00	0.00	0.60
PLASTERER	All	BLD		34.00	35.50	1.5	10.15	10.55	0.00	0.50
PLUMBER	NE	BLD		43.29	47.29	1.5	7.75	11.11	0.00	1.30
PLUMBER	SW	BLD		43.96	46.16	1.5	5.00	10.00	0.00	0.60
ROOFER	All	BLD		31.86	34.71	1.5	10.40	10.41	0.00	0.56
SHEETMETAL WORKER	All	ALL		36.57	38.07	1.5	10.65	9.29	2.19	0.71
SPRINKLER FITTER	All	BLD		41.97	44.72	1.5	10.23	14.02	0.00	0.52

Montgomery County Prevailing Wage Rates posted on 9/2/20

TERRAZZO FINISHER	All	BLD		26.99		1.5	8.00	6.98	0.00	0.81
TERRAZZO MASON	All	BLD		32.47	33.97	1.5	8.00	8.00	0.00	0.90
TRUCK DRIVER	All	ALL	1	39.04	43.28	1.5	13.52	6.86	0.00	0.25
TRUCK DRIVER	All	ALL	2	39.60	43.28	1.5	13.52	6.86	0.00	0.25
TRUCK DRIVER	All	ALL	3	39.91	43.28	1.5	13.52	6.86	0.00	0.25
TRUCK DRIVER	All	ALL	4	40.25	43.28	1.5	13.52	6.86	0.00	0.25
TRUCK DRIVER	All	ALL	5	41.33	43.28	1.5	13.52	6.86	0.00	0.25
TRUCK DRIVER	All	O&C	1	31.23	34.62	1.5	13.52	6.86	0.00	0.25
TRUCK DRIVER	All	O&C	2	31.68	34.62	1.5	13.52	6.86	0.00	0.25
TRUCK DRIVER	All	O&C	3	31.93	34.62	1.5	13.52	6.86	0.00	0.25
TRUCK DRIVER	All	O&C	4	32.20	34.62	1.5	13.52	6.86	0.00	0.25
TRUCK DRIVER	All	O&C	5	33.06	34.62	1.5	13.52	6.86	0.00	0.25

END OF SECTION

BIDDING & CONTRACT REQUIREMENTS
Document 008600 - Drawings, Schedules and Details

<u>DRAWING NO.</u>	<u>TITLE</u>
G-101	COVER SHEET
A-101	ROOF PLAN
A-102	ROOF DETAILS

All drawings dated November 16, 2020.

END 008600.

SECTION 01 10 00 - SUMMARY

PART 1 GENERAL

1.1 SECTION INCLUDES

- A. Contract description.
- B. Owner supplied products.
- C. Contractor's use of site and premises.
- D. Owner occupancy.
- E. Specification Conventions.
- F. Contractor's Duties
- G. Contract Documents

1.2 CONTRACT DESCRIPTION

- A. Scope of Work: Project includes roof restoration work at the cafeteria / library building of Hillsboro High School.
- B. Unit Price A: Cost Per Square Foot to replace area of existing membrane roofing, including wet substrate insulation, in preparation for rehabilitation.

1.3 OWNER SUPPLIED PRODUCTS

- A. Owner's Responsibilities:
 - 1. Arrange for and deliver Owner-reviewed Shop Drawings, Product Data, and Samples, to Contractor.
 - 2. Arrange and pay for delivery to site.
 - 3. On delivery, inspect products jointly with Contractor.
 - 4. Submit claims for transportation damage and replace damaged, defective, or deficient items.
 - 5. Arrange for manufacturers' warranties, inspections, and service.
- B. Contractor's Responsibilities:
 - 1. Review Owner-reviewed Shop Drawings, Product Data, and Samples.
 - 2. Receive and unload products at site; inspect for completeness or damage jointly with Owner.
 - 3. Handle, store, install and finish products.
 - 4. Repair or replace items damaged after receipt.
- C. Items furnished by Owner for installation by Contractor:
 - 1. As indicated on drawings.

1.4 CONTRACTOR'S USE OF SITE AND PREMISES

- A. Limit use of site and premises to allow:
 - 1. Owner occupancy.
 - 2. Use of site and premises by the public.
- B. Construction Operations: Limited to areas noted on Drawings.
- C. Allow for public use of all adjoining streets and sidewalks.
- D. Light duty vehicle parking is permitted. All parking lots and sidewalks are to be restored to their original condition.

1.5 OWNER OCCUPANCY

- A. The Owner will occupy the site during the entire period of construction for the conduct of normal operations.
- B. Cooperate with Owner to minimize conflict, and to facilitate Owner's operations.
- C. Schedule the Work to accommodate Owner occupancy.

1.6 SPECIFICATION CONVENTIONS

- A. These specifications are written in imperative mood and streamlined form. This imperative language is directed to the Contractor, unless specifically noted otherwise. The words "shall be" are included by inference where a colon (:) is used within sentences or phrases.

1.7 CONTRACTOR'S DUTIES

- A. Except as specifically noted, Contractor shall provide and pay for:
 - 1. All labor, materials, and equipment used for construction of and/or incorporated into the project.
 - 2. All tools, construction equipment and machinery.
 - 3. Required building permits, and all inspection fees by governmental authorities.
 - 4. Other facilities and services necessary for proper execution and complete of work.
- B. Owner is exempt from sales tax on product permanently incorporated in work.
 - 1. Obtain sales tax exemption certificate number from Owner.
 - 2. Place exemption certificate number on invoices for materials incorporated in work.
 - 3. Upon completion of work, file with Owner a notarized statement that all purchases made under exemption certificate were entitled to be exempt and furnish copies of invoice to Owner.
 - 4. Pay legally assessed penalties for improper use of exemption certificate number.

- C. Comply with codes, ordinances, rules, regulations, orders, and other legal requirements of public authorities which bear on performance of work.
- D. Promptly submit written notice to Architect/Engineer of observed variance of contract documents from legal requirements.
 - 1. It is not the Contractor's responsibility to make certain that drawings and specifications comply with codes and regulations.
 - a. Appropriate modifications to contract documents will account for/reflect necessary changes.
 - b. Assume responsibility for work known to be contrary to such requirements if written notice is not provided by the Contractor to the Architect.
- E. Enforce strict discipline and good order among employees.
- F. Do not unreasonably encumber site with materials or equipment.
- G. Do not load structure with weight that will endanger structure.
- H. Assume full responsibility for protection and safe-keeping of products stored on premises.
- I. Move any stored products which interfere with operations of Owner or other Contractors.
- J. Obtain and pay for use of additional storage or work areas needed for operations.
- K. The School Board shall prohibit the use of tobacco on school property when the property is being used for any school purposes. Tobacco shall mean cigarette, cigar, pipe or tobacco in any other form including smokeless tobacco which is any loose, cut, shredded, ground, powdered, compressed or leaf tobacco that is intended to be placed in the mouth without being smoked. All members of work crews must remain fully clothed and refrain from using obscene or profane language during these same time parameters. School purposes include, but are not limited to, all interscholastic or extracurricular athletic, academic, or other events sponsored by the School Board or in which students of the District participate.
- L. Contractor shall maintain building free from entrance of water at all times during construction.
- M. Contractor shall furnish, erect and maintain temporary ladders, ramps, or hoists as may be required for performance of his work.
 - 1. All such equipment shall be substantially designed, constructed, and maintained in accordance with applicable federal, state, and local laws, ordinances, and regulations, and shall be promptly removed when no longer needed.

- N. Contractor shall design, furnish, erect, maintain, and move all ladders and scaffolding required for this work.
 - 1. All ladders and scaffolding shall be designed, constructed, and maintained in accordance with applicable federal, state, and local law, ordinances, and regulations, and shall be promptly removed when no longer needed.

1.8 CONTRACT DOCUMENTS

- A. Contractor will be furnished free of charge four (4) copies of drawings and specifications.
- B. On request, additional copies will be furnished to Contractor at cost of reproduction, postage and handling.

PART 2 PRODUCTS

Not Used.

PART 3 EXECUTION

Not Used.

END OF SECTION

SECTION 01 20 00 - PRICE AND PAYMENT PROCEDURES

PART 1 GENERAL

1.1 SECTION INCLUDES

- A. Schedule of values.
- B. Applications for payment.
- C. Change procedures.
- D. Defect assessment.
- E. Unit prices.

1.2 SCHEDULE OF VALUES

- A. Submit printed schedule on AIA Form G703 - Continuation Sheet for G702.
- B. Submit Schedule of Values in duplicate within 15 days after date established in Notice to Proceed.
- C. Format: Utilize Table of Contents of this Project Manual. Identify each line item with number and title of major specification Section. Identify site mobilization, bonds and insurance.
- D. Include separately from each line item, direct proportional amount of Contractor's overhead and profit.
- E. Revise schedule to list approved Change Orders, with each Application For Payment.

1.3 APPLICATIONS FOR PAYMENT

- A. Submit three copies of each application on AIA Form G702-Application and Certificate for Payment.
- B. Content and Format: Utilize Schedule of Values for listing items in Application for Payment.
- C. Submit updated construction schedule with each Application for Payment.
- D. Payment Period: Submit applications for payment to Architect/Engineer for processing no later than 10 days prior to date established for progress payment meeting.
- E. Submit with transmittal letter as specified for Submittals in Section 01 33 00.
- F. Submit lien waivers.

- G. Substantiating Data: When Architect/Engineer requires substantiating information, submit data justifying dollar amounts in question. Include the following with Application for Payment:
1. Current construction photographs.
 2. Partial release of liens from major subcontractors and vendors.
 3. Affidavits attesting to off-site stored products.
- H. Application for Progress Payment No. 1 shall be accompanied by a notarized statement on Contractor's letterhead as follows:
1. I certify that the funds requested for the accompanying Pay Request No. 1 will be used to pay all just and lawful bills against the undersigned and his subcontractors for labor, material and equipment employed in the performance of the work. I further certify that such bills will be paid no later than ten (10) calendar days from date of receipt of the Owner's disbursement.
 2. Execute statement with signature of a responsible officer of contracting firm.
- I. Each subsequent application for progress payment shall be accompanied by the following supporting documents:
1. Partial or final waivers of lien in monetary amount from Contractor, each material supplier and/or subcontractor reflecting amounts incorporated into preceding request for progress payment.
 2. A notarized Affidavit of Payment to Material Suppliers and Subcontractors.
 - a. Affidavit shall be submitted in exact text as exhibit furnished by Architect/Engineers, signed by Contractor or Subcontractor.
 - b. Include unit item, actual amount of contract without overhead or profit, amount paid to date, and amount to become due (balance of account).
- J. Progress payments will be made for materials and equipment not incorporated in the work provided that:
1. Such materials and equipment have been delivered to and suitable stored at site or some other location approved in writing by Owner and Architect/Engineer. All such materials stored off-site shall be marked or tagged with identification of project to which they are assigned.
 2. Contractor submits evidence of title to such materials and equipment.
 3. Care and custody of such materials and equipment and all costs incurred for movement and storage shall be responsibility of Contractor.
 4. Such materials and equipment are suitably insured by Contractor. Contractor shall submit a certificate of insurance showing the Owner as an additional insured and showing amount of insurance overage of suitable proof that material and equipment are stored in a bonded warehouse.
- K. Refer to section 01 70 00 for submittal requirements for application for final payment and related closeout procedures.

1.4 CHANGE PROCEDURES

- A. Submittals: Submit name of individual authorized to receive change documents and be responsible for informing others in Contractor's employ or Subcontractors of changes to the Work.
- B. The Architect/Engineer will advise of minor changes in the Work not involving adjustment to Contract Sum/Price or Contract Time by issuing supplemental instructions in writing.
- C. The Architect/Engineer may issue a Proposal Request including a detailed description of proposed change with supplementary or revised Drawings and specifications, a change in Contract Time for executing the change and the period of time during which the requested price will be considered valid. Contractor will prepare and submit estimate within seven days.
- D. Stipulated Sum/Price Change Order: Based on Proposal Request and Contractor's fixed price quotation.
- E. Architect/Engineer may issue directive, on Hurst-Rosche Change Order form signed by Owner, instructing Contractor to proceed with change in the Work, for subsequent inclusion in a Change Order. Document will describe changes in the Work, and designate method of determining any change in Contract Sum/Price or Contract Time. Promptly execute change.
- F. Time and Material Change Order: Submit itemized account and supporting data after completion of change, within time limits indicated in Conditions of the Contract. Architect/Engineer will determine change allowable in Contract Sum/Price and Contract Time as provided in Contract Documents.
- G. Maintain detailed records of work done on Time and Material basis. Provide full information required for evaluation of proposed changes, and to substantiate costs for changes in the Work.
- H. Document each quotation for change in cost or time with sufficient data to allow evaluation of quotation.
- I. Execution of Change Orders: Architect/Engineer will issue Change Orders for signatures of parties as provided in Conditions of the Contract.
- J. Correlation Of Contractor Submittals:
 - 1. Promptly revise Schedule of Values and Application for Payment forms to record each authorized Change Order as separate line item and adjust Contract Sum/Price.
 - 2. Promptly revise progress schedules to reflect change in Contract Time, revise sub-schedules to adjust times for other items of work affected by the change, and resubmit.
 - 3. Promptly enter changes in Project Record Documents.

1.5 DEFECT ASSESSMENT

- A. Replace the Work, or portions of the Work, not conforming to specified requirements.
- B. If, in the opinion of the Architect/Engineer, it is not practical to remove and replace the Work, the Architect/Engineer will direct appropriate remedy or adjust payment.
- C. The defective Work may remain, but unit sum/price will be adjusted to new sum/price at discretion of Architect/Engineer.
- D. Defective Work will be partially repaired to instructions of Architect/Engineer, and unit sum/price will be adjusted to new sum/price at discretion of Architect/Engineer.
- E. Authority of Architect/Engineer to assess defects and identify payment adjustments, is final.
- F. Non-Payment For Rejected Products: Payment will not be made for rejected products for any of the following:
 - 1. Products wasted or disposed of in a manner that is not acceptable.
 - 2. Products determined as unacceptable before or after placement.
 - 3. Products not completely unloaded from transporting vehicle.
 - 4. Products placed beyond lines and levels of required Work.
 - 5. Products remaining on hand after completion of the Work.
 - 6. Loading, hauling, and disposing of rejected products.

1.6 UNIT PRICES

- A. Authority: Measurement methods are delineated in individual specification sections.
- B. Measurement methods delineated in individual specification sections complement criteria of this section. In event of conflict, requirements of individual specification section govern.
- C. Take measurements and compute quantities. Architect/Engineer will verify measurements and quantities.
- D. Unit Quantities: Quantities and measurements indicated in Bid Documents are for contract purposes only. Actual quantities provided shall determine payment.
 - 1. When actual Work requires more or fewer quantities than those quantities indicated, provide required quantities at unit sum/prices contracted.
 - 2. When actual Work requires 100 percent or greater change in quantity than those quantities indicated, Owner or Contractor may claim for Contract Price adjustment.
- E. Payment Includes: Full compensation for required labor, products, tools, equipment, plant and facilities, transportation, services and incidentals; erection, application or installation of item of the Work; overhead and profit.

- F. Final payment for Work governed by unit prices will be made on basis of actual measurements and quantities accepted by Architect/Engineer multiplied by unit sum/price for Work incorporated in or made necessary by the Work.
- G. Measurement Of Quantities:
1. Measurement by Volume: Measured by cubic dimension using mean length, width and height or thickness.
 2. Measurement by Area: Measured by square dimension using mean length and width or radius.
 3. Linear Measurement: Measured by linear dimension, at item centerline or mean chord.
 4. Stipulated Sum/Price Measurement: Items measured by weight, volume, area, or linear means or combination, as appropriate, as completed item or unit of the Work.
- H. Unit Price Schedule: (Unit prices may be used to add or deduct work from the contract.)
1. Unit Price "A": Cost Per Square Foot to replace area of PIB roofing including wet substrate insulation in preparation for rehabilitation.

PART 2 PRODUCTS

Not Used.

PART 3 EXECUTION

Not Used.

END OF SECTION

SECTION 01 30 00 - ADMINISTRATIVE REQUIREMENTS

PART 1 GENERAL

1.1 SECTION INCLUDES

- A. Coordination and project conditions.
- B. Preconstruction meeting.
- C. Progress meetings.
- D. Cutting and patching.
- E. Special procedures.

1.2 COORDINATION AND PROJECT CONDITIONS

- A. Coordinate scheduling, submittals, and Work of various sections of Project Manual to ensure efficient and orderly sequence of installation of interdependent construction elements, with provisions for accommodating items installed later.
- B. Verify utility requirements and characteristics of operating equipment are compatible with building utilities. Coordinate work of various sections having interdependent responsibilities for installing, connecting to, and placing in service, operating equipment.
- C. Coordinate space requirements, supports, and installation of mechanical and electrical Work indicated diagrammatically on Drawings. Follow routing shown for pipes, ducts, and conduit, as closely as practicable; place runs parallel with lines of building. Utilize spaces efficiently to maximize accessibility for other installations, for maintenance, and for repairs.
- D. In finished areas except as otherwise indicated, conceal pipes, ducts, and wiring within construction. Coordinate locations of fixtures and outlets with finish elements.
- E. Coordinate completion and clean-up of Work of separate sections in preparation for Substantial Completion and for portions of Work designated for Owner's occupancy.
- F. After Owner occupancy of premises, coordinate access to site for correction of defective Work and Work not in accordance with Contract Documents, to minimize disruption of Owner's activities.

1.3 PRECONSTRUCTION MEETING

- A. Architect/Engineer will schedule meeting after Notice of Award.
- B. Attendance Required: Owner, Architect/Engineer, and Contractor.

- C. Agenda:
 - 1. Execution of Owner-Contractor Agreement.
 - 2. Submission of executed bonds and insurance certificates.
 - 3. Distribution of Contract Documents.
 - 4. Submission of list of Subcontractors, list of products, schedule of values, and progress schedule.
 - 5. Designation of personnel representing parties in Contract and Architect/Engineer.
 - 6. Procedures and processing of field decisions, submittals, substitutions, applications for payments, proposal request, Change Orders, and Contract closeout procedures.
 - 7. Scheduling.
- D. Architect/Engineer will record minutes and distribute copies with reasonable promptness after meeting to participants, with copies to Owner, and those affected by decisions made.

1.4 PROGRESS MEETINGS

- A. Schedule and administer meetings throughout progress of the Work at maximum monthly intervals.
- B. Architect/Engineer will make arrangements for meetings, prepare agenda with copies for participants, preside at meetings.
- C. Attendance Required: Job superintendent, major subcontractors and suppliers, Owner, Architect/Engineer, as appropriate to agenda topics for each meeting.
- D. Agenda:
 - 1. Review minutes of previous meetings.
 - 2. Review of Work progress.
 - 3. Field observations, problems, and decisions.
 - 4. Identification of problems impeding planned progress.
 - 5. Review of submittals schedule and status of submittals.
 - 6. Review of off-site fabrication and delivery schedules.
 - 7. Maintenance of progress schedule.
 - 8. Corrective measures to regain projected schedules.
 - 9. Planned progress during succeeding work period.
 - 10. Coordination of projected progress.
 - 11. Maintenance of quality and work standards.
 - 12. Effect of proposed changes on progress schedule and coordination.
 - 13. Other business relating to Work.
- E. Architect/Engineer will record minutes and distribute copies with reasonable promptness after meeting to participants, with copies to Owner, and those affected by decisions made.

PART 2 PRODUCTS

Not Used.

PART 3 EXECUTION

3.1 CUTTING AND PATCHING

- A. Employ skilled and experienced installer to perform cutting and patching.
- B. Submit written request in advance of cutting or altering elements affecting:
 - 1. Structural integrity of element.
 - 2. Integrity of weather-exposed or moisture-resistant elements.
 - 3. Efficiency, maintenance, or safety of element.
 - 4. Visual qualities of sight exposed elements.
 - 5. Work of Owner or separate contractor.
- C. Execute cutting, fitting, and patching including excavation and fill, to complete Work, and to:
 - 1. Fit the several parts together, to integrate with other Work.
 - 2. Uncover Work to install or correct ill-timed Work.
 - 3. Remove and replace defective and non-conforming Work.
 - 4. Remove samples of installed Work for testing.
 - 5. Provide openings in elements of Work for penetrations of mechanical and electrical Work.
- D. Execute work by methods to avoid damage to other Work, and to provide proper surfaces to receive patching and finishing.
- E. Cut masonry and concrete materials using masonry saw or core drill.
- F. Restore Work with new products in accordance with requirements of Contract Documents.
- G. Fit Work tight to pipes, sleeves, ducts, conduit, and other penetrations through surfaces.
- H. Maintain integrity of wall, ceiling, or floor construction; completely seal voids.
- I. Refinish or restore surfaces and finished to match existing finishes. For continuous surfaces, refinish to nearest intersection; for assembly, refinish entire unit.
- J. Identify hazardous substances or conditions exposed during the Work to Architect/Engineer for decision or remedy.

3.2 SPECIAL PROCEDURES

- A. Materials: As specified in product sections; match existing with new products and salvaged products for patching and extending work.
- B. Employ skilled and experienced installer to perform alteration work.
- C. Cut, move, or remove items as necessary for access to alterations and renovation Work. Replace and restore at completion.

- D. Remove unsuitable material not marked for salvage, including rotted wood, corroded metals, and deteriorated masonry and concrete. Replace materials as specified for finished Work.
- E. Remove debris and abandoned items from area and from concealed spaces.
- F. Prepare surface and remove surface finishes to permit installation of new work and finishes.
- G. Close openings in exterior surfaces to protect existing work from weather and extremes of temperature and humidity.
- H. Remove, cut, and patch Work in manner to minimize damage and to permit restoring products and finishes to original or specified condition.
- I. Refinish existing visible surfaces to remain to specified condition for each material, with neat transition to adjacent finishes.
- J. Where new Work abuts or aligns with existing, provide smooth and even transition. Patch Work to match existing adjacent Work in texture and appearance.
- K. When finished surfaces are cut so that smooth transition with new Work is not possible, terminate existing surface along straight line at natural line of division and submit recommendation to Architect/Engineer for review.
- L. Where change of plane of 1/4 inch or more occurs, submit recommendation for providing smooth transition; to Architect/Engineer for review.
- M. Patch or replace portions of existing surfaces which are damaged, lifted, discolored, or showing other imperfections.
- N. Finish surfaces as specified in individual product sections.

END OF SECTION

SECTION 01 33 00 - SUBMITTAL PROCEDURES

PART 1 GENERAL

1.1 SECTION INCLUDES

- A. Submittal procedures.
- B. Construction progress schedules.
- C. Proposed products list.
- D. Product data.
- E. Shop drawings.
- F. Design data.
- G. Manufacturer's instructions.

1.2 SUBMITTAL PROCEDURES

- A. **Transmit each submittal with shop drawing submittal form found at the end of this section. A copy of submittal form must be attached to each copy of the submittal; if not, the submittal will be rejected and returned to the Contractor.**
- B. Sequentially number transmittal forms. Mark revised submittals with original number and sequential alphabetic suffix.
- C. Identify Project, Contractor, subcontractor and supplier; pertinent drawing and detail number, and specification section number, appropriate to submittal.
- D. Apply Contractor's stamp, signed or initialed certifying that review, approval, verification of products required, field dimensions, adjacent construction Work, and coordination of information is in accordance with requirements of the Work and Contract Documents.
- E. Schedule submittals to expedite Project, and deliver to Architect/Engineer at business address. Coordinate submission of related items.
- F. For each submittal for review, allow 15 days excluding delivery time to and from Contractor.
- G. Identify variations from Contract Documents and product or system limitations which may be detrimental to successful performance of completed Work.
- H. Allow space on submittals for Contractor and Architect/Engineer review stamps.
- I. When revised for resubmission, identify changes made since previous submission.
- J. Distribute copies of reviewed submittals as appropriate. Instruct parties to promptly report inability to comply with requirements.

- K. Submittals not requested will not be recognized or processed.

1.3 CONSTRUCTION PROGRESS SCHEDULES

- A. Submit initial schedules within 15 days after date of Owner-Contractor Agreement. After review, resubmit required revised data within ten days.
- B. Submit revised Progress Schedules with each Application for Payment.
- C. Distribute copies of reviewed schedules to Project site file, subcontractors, suppliers, and other concerned parties.
- D. Instruct recipients to promptly report, in writing, problems anticipated by projections indicated in schedules.
- E. Submit computer generated horizontal bar chart with separate line for each major portion of Work or operation, identifying first work day of each week.
- F. Submit separate schedule of submittal dates for shop drawings, product data, and samples, including Owner furnished products and dates reviewed submittals will be required from Architect/Engineer. Indicate decision dates for selection of finishes.
- G. Revisions To Schedules:
 - 1. Indicate progress of each activity to date of submittal, and projected completion date of each activity.
 - 2. Identify activities modified since previous submittal, major changes in scope, and other identifiable changes.
 - 3. Prepare narrative report to define problem areas, anticipated delays, and impact on Schedule. Report corrective action taken, or proposed, and its effect including effect of changes on schedules of separate contractors.

1.4 PROPOSED PRODUCTS LIST

- A. Within 15 days after date of Owner-Contractor Agreement, submit list of major products proposed for use, with name of manufacturer, trade name, and model number of each product.
- B. For products specified only by reference standards, give manufacturer, trade name, model or catalog designation, and reference standards.

1.5 PRODUCT DATA

- A. Product Data: Submit to Architect/Engineer for review for limited purpose of checking for conformance with information given and design concept expressed in Contract Documents.
- B. Submit number of copies Contractor requires, plus 3 copies Architect/Engineer will retain.
- C. Mark each copy to identify applicable products, models, options, and other data. Supplement manufacturers' standard data to provide information specific to this Project.

- D. Indicate product utility and electrical characteristics, utility connection requirements, and location of utility outlets for service for functional equipment and appliances.
- E. After review, produce copies and distribute in accordance with SUBMITTAL PROCEDURES article and for record documents described in Section 01 70 00.

1.6 SHOP DRAWINGS

- A. Shop Drawings: Submit to Architect/Engineer for review for limited purpose of checking for conformance with information given and design concept expressed in Contract Documents.
- B. Indicate special utility and electrical characteristics, utility connection requirements, and location of utility outlets for service for functional equipment and appliances.
- C. When required by individual specification sections, provide shop drawings signed and sealed by professional engineer responsible for designing components shown on shop drawings.
 - 1. Include signed and sealed calculations to support design.
 - 2. Submit drawings and calculations in form suitable for submission to and approval by authorities having jurisdiction.
 - 3. Make revisions and provide additional information when required by authorities having jurisdiction.
- D. Submit number of opaque reproductions Contractor requires, plus 3 copies Architect/Engineer will retain.
- E. After review, produce copies and distribute in accordance with SUBMITTAL PROCEDURES article and for record documents described in Section 01 70 00.

1.7 DESIGN DATA

- A. Submit for Architect/Engineer's knowledge as contract administrator or for Owner.
- B. Submit for information for limited purpose of assessing conformance with information given and design concept expressed in Contract Documents.

1.8 MANUFACTURER'S INSTRUCTIONS

- A. When specified in individual specification sections, submit printed instructions for delivery, storage, assembly, installation, adjusting, and finishing, to Architect/Engineer for delivery to Owner in quantities specified for Product Data.
- B. Indicate special procedures, perimeter conditions requiring special attention, and special environmental criteria required for application or installation.

PART 2 PRODUCTS

Not Used.

PART 3 EXECUTION

Not Used.

END OF SECTION



HURST-ROSCHE, INC.

SHOP DRAWING SUBMITTAL

PROJECT: Roof Restoration
Hillsboro High School – Cafeteria Building
Hillsboro Community School District No. 3
Hillsboro, Montgomery County, Illinois

DATE: _____

A/E PROJECT NO: 150-1360

CONTRACTOR: _____

PRESENTED BY:
(Subcontractor/Supplier)

Company Name

Address

Phone/Fax

Contact Person

ITEM: _____

SPEC SECTION: _____

By approving and submitting these shop drawings, product data and samples, we represent that we have determined and verified all materials, field measurements and field construction criteria related thereto, or will do so, and that we have checked and coordinated information contained within submittal with requirements of the work and contract documents.

Contractor's Signature

Date

SECTION 01 40 00 - QUALITY REQUIREMENTS

PART 1 GENERAL

1.1 SECTION INCLUDES

- A. Quality control and control of installation.
- B. Tolerances.
- C. References.
- D. Examination.
- E. Preparation.

1.2 QUALITY CONTROL AND CONTROL OF INSTALLATION

- A. Monitor quality control over suppliers, manufacturers, products, services, site conditions, and workmanship, to produce Work of specified quality.
- B. Comply with manufacturers' instructions, including each step in sequence.
- C. When manufacturers' instructions conflict with Contract Documents, request clarification from Architect/Engineer before proceeding.
- D. Comply with specified standards as minimum quality for the Work except where more stringent tolerances, codes, or specified requirements indicate higher standards or more precise workmanship.
- E. Perform Work by persons qualified to produce required and specified quality.
- F. Verify field measurements are as indicated on Shop Drawings or as instructed by manufacturer.
- G. Secure products in place with positive anchorage devices designed and sized to withstand stresses, vibration, physical distortion, or disfigurement.

1.3 TOLERANCES

- A. Monitor fabrication and installation tolerance control of products to produce acceptable Work. Do not permit tolerances to accumulate.
- B. Comply with manufacturers' tolerances. When manufacturers' tolerances conflict with Contract Documents, request clarification from Architect/Engineer before proceeding.
- C. Adjust products to appropriate dimensions; position before securing products in place.

1.4 REFERENCES

- A. For products or workmanship specified by association, trade, or other consensus standards, comply with requirements of standard, except when more rigid requirements are specified or are required by applicable codes.
- B. Conform to reference standard by date of issue current on date of Contract Documents, except where specific date is established by code.
- C. Obtain copies of standards where required by product specification sections.
- D. When specified reference standards conflict with Contract Documents, request clarification from Architect/Engineer before proceeding.
- E. Neither contractual relationships, duties, nor responsibilities of parties in Contract nor those of Architect/Engineer shall be altered from Contract Documents by mention or inference otherwise in reference documents.

PART 2 PRODUCTS

Not Used.

PART 3 EXECUTION

3.1 EXAMINATION

- A. Verify existing site conditions and substrate surfaces are acceptable for subsequent Work. Beginning new Work means acceptance of existing conditions.
- B. Verify existing substrate is capable of structural support or attachment of new Work being applied or attached.
- C. Examine and verify specific conditions described in individual specification sections.
- D. Verify utility services are available, of correct characteristics, and in correct locations.

3.2 PREPARATION

- A. Clean substrate surfaces prior to applying next material or substance.
- B. Seal cracks or openings of substrate prior to applying next material or substance.
- C. Apply manufacturer required or recommended substrate primer, sealer, or conditioner prior to applying new material or substance in contact or bond.

END OF SECTION

SECTION 015000 - TEMPORARY FACILITIES AND CONTROLS

PART 1 GENERAL

1.1 SECTION INCLUDES

- A. Temporary Utilities.
 - 1. Temporary electricity.
 - 2. Temporary water service.
 - 3. Temporary sanitary facilities.
- B. Construction Facilities:
 - 1. Vehicular access.
 - 2. Parking.
 - 3. Progress cleaning and waste removal.
- C. Temporary Controls:
 - 1. Barriers.
 - 2. Dust control.
 - 3. Noise control.
 - 4. Pollution control.
- D. Removal of utilities, facilities, and controls.

1.2 TEMPORARY ELECTRICITY

- A. Owner will pay cost of energy used. Exercise measures to conserve energy.
- B. Permanent convenience receptacles may be utilized during construction.

1.3 TEMPORARY WATER SERVICE

- A. Owner will pay cost of temporary water. Exercise measures to conserve energy. Utilize Owner's existing water system when available, extend and supplement with temporary devices as needed to maintain specified conditions for construction operations.
- B. Extend branch piping with outlets located so water is available by hoses with threaded connections.

1.4 TEMPORARY SANITARY FACILITIES

- A. Provide and maintain required facilities and enclosures. Existing facility use is not permitted. Provide facilities at time of project mobilization.

1.5 VEHICULAR ACCESS

- A. Provide and maintain access to fire hydrants and control valves free of obstructions.

- B. Use existing on-site roads for construction traffic.

1.6 PARKING

- A. Use of designated existing on-site streets and driveways used for construction traffic is permitted as directed by the Owner. Tracked vehicles not allowed on paved areas.
- B. Use of designated areas of existing parking facilities used by construction personnel is permitted.
- C. Do not allow heavy vehicles or construction equipment in parking areas.
- D. Maintenance:
 - 1. Maintain traffic and parking areas in sound condition free of excavated material, construction equipment, products, mud, snow, and ice.
 - 2. Maintain existing and permanent paved areas used for construction; promptly repair breaks, potholes, low areas, standing water, and other deficiencies, to maintain paving and drainage in original, or specified, condition.
- E. Removal, Repair:
 - 1. Repair existing facilities damaged by use, to original condition.

1.7 PROGRESS CLEANING AND WASTE REMOVAL

- A. Maintain areas free of waste materials, debris, and rubbish. Maintain site in clean and orderly condition.
- B. Remove debris and rubbish from pipe chases, plenums, attics, crawl spaces, and other closed or remote spaces, prior to enclosing spaces.
- C. Collect and remove waste materials, debris, and rubbish from site periodically and dispose off-site.

1.8 BARRIERS

- A. Provide barriers to prevent unauthorized entry to construction areas to allow for Owner's use of site, and to protect existing facilities and adjacent properties from damage from construction operations and demolition.
- B. Protect non-owned vehicular traffic, stored materials, site, and structures from damage.

1.9 DUST CONTROL

- A. Execute Work by methods to minimize raising dust from construction operations.
- B. Provide positive means to prevent air-borne dust from dispersing into atmosphere.

1.10 NOISE CONTROL

- A. Provide methods, means, and facilities to minimize noise produced by construction operations.

1.11 POLLUTION CONTROL

- A. Provide methods, means, and facilities to prevent contamination of soil, water, and atmosphere from discharge of noxious, toxic substances, and pollutants produced by construction operations.
- B. Comply with pollution and environmental control requirements of authorities having jurisdiction.

1.12 REMOVAL OF UTILITIES, FACILITIES, AND CONTROLS

- A. Remove temporary utilities, equipment, facilities, materials, prior to Substantial Completion inspection.
- B. Clean and repair damage caused by installation or use of temporary work.
- C. Restore existing and permanent facilities used during construction to original condition. Restore permanent facilities used during construction to specified condition.

PART 2 PRODUCTS

Not Used.

PART 3 EXECUTION

Not Used.

END OF SECTION

SECTION 01 60 00 - PRODUCT REQUIREMENTS

PART 1 GENERAL

1.1 SECTION INCLUDES

- A. Products.
- B. Product delivery requirements.
- C. Product storage and handling requirements.
- D. Product options.
- E. Product substitution procedures.
- F. Equipment electrical characteristics and components.

1.2 PRODUCTS

- A. Furnish products of qualified manufacturers suitable for intended use. Furnish products of each type by single manufacturer unless specified otherwise.
- B. Do not use materials and equipment removed from existing premises, except as specifically permitted by Contract Documents.
- C. Furnish interchangeable components from same manufacturer for components being replaced.

1.3 PRODUCT DELIVERY REQUIREMENTS

- A. Transport and handle products in accordance with manufacturer's instructions.
- B. Promptly inspect shipments to ensure products comply with requirements, quantities are correct, and products are undamaged.
- C. Provide equipment and personnel to handle products by methods to prevent soiling, disfigurement, or damage.

1.4 PRODUCT STORAGE AND HANDLING REQUIREMENTS

- A. Store and protect products in accordance with manufacturers' instructions.
- B. Store with seals and labels intact and legible.
- C. Store sensitive products in weather tight, climate controlled, enclosures in an environment favorable to product.
- D. For exterior storage of fabricated products, place on sloped supports above ground.

- E. Provide bonded off-site storage and protection when site does not permit on-site storage or protection.
- F. Cover products subject to deterioration with impervious sheet covering. Provide ventilation to prevent condensation and degradation of products.
- G. Provide equipment and personnel to store products by methods to prevent soiling, disfigurement, or damage.
- H. Arrange storage of products to permit access for inspection. Periodically inspect to verify products are undamaged and are maintained in acceptable condition.

1.5 PRODUCT OPTIONS

- A. Products Specified by Reference Standards or by Description Only: Any product meeting those standards or description.
- B. Products Specified by Naming One or More Manufacturers: Products of one of manufacturers named and meeting specifications, no options or substitutions allowed.
- C. Products Specified by Naming One or More Manufacturers with Provision for Substitutions: Submit request for substitution for any manufacturer not named in accordance with the following article.

1.6 PRODUCT SUBSTITUTION PROCEDURES

- A. Instructions to Bidders specify time restrictions for submitting requests for Substitutions during bidding period to requirements specified in this section.
- B. Substitutions may be considered when a product becomes unavailable through no fault of Contractor.
- C. Document each request with complete data substantiating compliance of proposed Substitution with Contract Documents.
- D. A request constitutes a representation that Contractor:
 - 1. Has investigated proposed product and determined that it meets or exceeds quality level of specified product.
 - 2. Will provide same warranty for Substitution as for specified product.
 - 3. Will coordinate installation and make changes to other Work which may be required for the Work to be complete with no additional cost to Owner.
 - 4. Waives claims for additional costs or time extension which may subsequently become apparent.
 - 5. Will reimburse Owner and Architect/Engineer for review or redesign services associated with re-approval by authorities having jurisdiction.
- E. Substitutions will not be considered when they are indicated or implied on Shop Drawing or Product Data submittals, without separate written request, or when acceptance will require revision to Contract Documents.

- F. Substitution Submittal Procedure:
1. Submit three copies of request for Substitution for consideration. Limit each request to one proposed Substitution.
 2. Submit Shop Drawings, Product Data, and certified test results attesting to proposed product equivalence. Burden of proof is on proposer.
 3. Architect/Engineer will notify Contractor in writing of decision to accept or reject request.

PART 2 PRODUCTS

2.1 EQUIPMENT ELECTRICAL CHARACTERISTICS AND COMPONENTS

- A. Wiring Terminations: Furnish terminal lugs to match branch circuit conductor quantities, sizes, and materials indicated. Include lugs for terminal box.
- B. Cord and Plug: Furnish minimum 6 foot cord and plug including grounding connector for connection to electric wiring system. Cord of longer length is specified in individual specification sections.

PART 3 EXECUTION

Not Used.

END OF SECTION

SECTION 01 70 00 - EXECUTION AND CLOSEOUT REQUIREMENTS

PART 1 GENERAL

1.1 SECTION INCLUDES

- A. Closeout procedures.
- B. Final cleaning.
- C. Demonstration and instructions.
- D. Protecting installed construction.
- E. Project record documents.
- F. Operation and maintenance data.
- G. Product warranties and product bonds.

1.2 CLOSEOUT PROCEDURES

- A. Submit written certification that Contract Documents have been reviewed, Work has been inspected, and that Work is complete in accordance with Contract Documents and ready for Architect/Engineer's review.
- B. Provide submittals to Architect/Engineer required by authorities having jurisdiction.
- C. Submit final Application for Payment identifying total adjusted Contract Sum, previous payments, and sum remaining due.
- D. Provide a notarized Affidavit for Final Completion in exact text as exhibit furnished by Architect/Engineer, signed by Contractor.
- E. Owner will occupy all portions of building as specified in Section 01 10 00.

1.3 FINAL CLEANING

- A. Execute final cleaning prior to final project assessment.
- B. Clean interior and exterior glass, surfaces exposed to view; remove temporary labels, stains and foreign substances, polish transparent and glossy surfaces, vacuum carpeted and soft surfaces.
- C. Clean equipment and fixtures to sanitary condition with cleaning materials appropriate to surface and material being cleaned.
- D. Replace filters of operating equipment.
- E. Clean debris from roofs, gutters, downspouts, and drainage systems.

- F. Clean site; sweep paved areas, rake clean landscaped surfaces.
- G. Remove waste and surplus materials, rubbish, and construction facilities from site.

1.4 DEMONSTRATION AND INSTRUCTIONS

- A. Demonstrate operation and maintenance of products to Owner's personnel two weeks prior to date of Substantial Completion.
- B. Demonstrate Project equipment and instruction in classroom environment located at site and instructed by qualified manufacturer's representative who is knowledgeable about the Project.
- C. For equipment or systems requiring seasonal operation, perform demonstration for other season within six months.
- D. Utilize operation and maintenance manuals as basis for instruction. Review contents of manual with Owner's personnel in detail to explain all aspects of operation and maintenance.
- E. Demonstrate start-up, operation, control, adjustment, trouble-shooting, servicing, maintenance, and shutdown of each item of equipment at agreed time at equipment location.
- F. Prepare and insert additional data in operations and maintenance manuals when need for additional data becomes apparent during instruction.
- G. Required instruction time for each item of equipment and system is specified in individual sections.

1.5 PROTECTING INSTALLED CONSTRUCTION

- A. Protect installed Work and provide special protection where specified in individual specification sections.
- B. Provide temporary and removable protection for installed products. Control activity in immediate work area to prevent damage.
- C. Provide protective coverings at walls, projections, jambs, sills, and soffits of openings.
- D. Protect finished floors, stairs, and other surfaces from traffic, dirt, wear, damage, or movement of heavy objects, by protecting with durable sheet materials.
- E. Prohibit traffic or storage upon waterproofed or roofed surfaces. When traffic or activity is necessary, obtain recommendations for protection from waterproofing or roofing material manufacturer.
- F. Prohibit traffic from landscaped areas.

1.6 PROJECT RECORD DOCUMENTS

- A. Maintain on site one set of the following record documents; record actual revisions to the Work:
 - 1. Drawings.
 - 2. Specifications.
 - 3. Addenda.
 - 4. Change Orders and other modifications to the Contract.
 - 5. Reviewed Shop Drawings, Product Data, and Samples.
 - 6. Manufacturer's instruction for assembly, installation, and adjusting.
- B. Ensure entries are complete and accurate, enabling future reference by Owner.
- C. Store record documents separate from documents used for construction.
- D. Record information concurrent with construction progress, not less than weekly.
- E. Specifications: Legibly mark and record at each product section description of actual products installed, including the following:
 - 1. Manufacturer's name and product model and number.
 - 2. Product substitutions or alternates utilized.
 - 3. Changes made by Addenda and modifications.
- F. Record Drawings and Shop Drawings: Legibly mark each item to record actual construction including:
 - 1. Measured horizontal and vertical locations of underground utilities and appurtenances, referenced to permanent surface improvements.
 - 2. Measured locations of internal utilities and appurtenances concealed in construction, referenced to visible and accessible features of the Work.
 - 3. Field changes of dimension and detail.
 - 4. Details not on original Contract drawings.
- G. Submit documents to Architect/Engineer with claim for final Application for Payment.

1.7 OPERATION AND MAINTENANCE DATA

- A. Submit data bound in 8-1/2 x 11 inch (A4) text pages, three D side ring binders with durable plastic covers.
- B. Prepare binder cover with printed title "OPERATION AND MAINTENANCE INSTRUCTIONS", title of project, and subject matter of binder when multiple binders are required.
- C. Internally subdivide binder contents with permanent page dividers, logically organized as described below; with tab titling clearly printed under reinforced laminated plastic tabs.
- D. Drawings: Provide with reinforced punched binder tab. Bind in with text; fold larger drawings to size of text pages.

- E. Contents: Prepare Table of Contents for each volume, with each product or system description identified, typed on white paper, in three parts as follows:
 - 1. Part 1: Directory, listing names, addresses, and telephone numbers of Architect/Engineer, Contractor, Subcontractors, and major equipment suppliers.
 - 2. Part 2: Operation and maintenance instructions, arranged by system and subdivided by specification section. For each category, identify names, addresses, and telephone numbers of Subcontractors and suppliers. Identify the following:
 - a. Significant design criteria.
 - b. List of equipment.
 - c. Parts list for each component.
 - d. Operating instructions.
 - e. Maintenance instructions for equipment and systems.
 - f. Maintenance instructions for special finishes, including recommended cleaning methods and materials, and special precautions identifying detrimental agents.
 - 3. Part 3: Project documents and certificates, including the following:
 - a. Shop drawings and product data.
 - b. Air and water balance reports.
 - c. Certificates.
 - d. Photocopies of warranties and bonds.

1.8 PRODUCT WARRANTIES AND PRODUCT BONDS

- A. Obtain warranties and bonds executed in duplicate by responsible subcontractors, suppliers, and manufacturers, within ten days after completion of applicable item of work.
- B. Execute and assemble transferable warranty documents and bonds from subcontractors, suppliers, and manufacturers.
- C. Verify documents are in proper form, contain full information, and are notarized.
- D. Co-execute submittals when required.
- E. Include Table of Contents and assemble in three D side ring binder with durable plastic cover.
- F. Submit prior to final Application for Payment.
- G. Time Of Submittals:
 - 1. For equipment or component parts of equipment put into service during construction with Owner's permission, submit documents within ten days after acceptance.
 - 2. Make other submittals within ten days after Date of Substantial Completion, prior to final Application for Payment.
 - 3. For items of Work for which acceptance is delayed beyond Date of Substantial Completion, submit within ten days after acceptance, listing date of acceptance as beginning of warranty or bond period.

PART 2 PRODUCTS

Not Used.

PART 3 EXECUTION

Not Used.

END OF SECTION

SECTION 07 01 50 - PREPARATION FOR ROOF RESTORATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Partial roof tear-off, and repair prior to roof restoration.
- B. Related Requirements:
 - 1. Section 07 01 50.16 – Maintenance Cleaning of Membrane Roofing
 - 2. Section 07 01 50.74 – Rehabilitation of Single Ply Roofing

1.3 MATERIALS OWNERSHIP

- A. Except for items or materials indicated to be reused, reinstalled, or otherwise indicated to remain Owner's property, demolished materials shall become Contractor's property and shall be removed from Project site.

1.4 DEFINITIONS

- A. Roofing Terminology: Refer to ASTM D 1079 and glossary in NRCA's "The NRCA Roofing and Waterproofing Manual" for definition of terms related to roofing work in this Section.
- B. Existing Membrane Roofing System: Roofing membrane, roof insulation, surfacing, and components and accessories between deck and roofing membrane.
- C. Partial Roof Tear-Off: Removal of a portion of existing membrane roofing system from deck or removal of selected components and accessories from existing membrane roofing system.
- D. Remove: Detach items from existing construction and legally dispose of them off-site unless indicated to be removed and reinstalled.
- E. Existing to Remain: Existing items of construction that are not indicated to be removed.

1.5 ACTION SUBMITTALS

- A. Product Data: For each type of product indicated.

1.6 INFORMATIONAL SUBMITTALS

- A. Qualification Data: For Installer is approved by warrantor of existing roofing system.
- B. Fastener pull-out test report.
- C. Photographs or Videotape: Show existing conditions of adjoining construction and site improvements, including exterior and interior finish surfaces that might be misconstrued as having been damaged by reroofing operations. Submit before Work begins.
- D. Landfill Records: Indicate receipt and acceptance of hazardous wastes, such as asbestos-containing material, by a landfill facility licensed to accept hazardous wastes.

1.7 QUALITY ASSURANCE

- A. Installer Qualifications: Installer of new membrane roofing system approved by warrantor of existing roofing system to work on existing roofing.
- B. Regulatory Requirements: Comply with governing EPA notification regulations before beginning membrane roofing removal. Comply with hauling and disposal regulations of authorities having jurisdiction.
- C. Reroofing Conference: Conduct conference at Project site.
 - 1. Meet with Owner; Owner's insurer if applicable; testing and inspecting agency representative; roofing system manufacturer's representative; deck Installer; roofing Installer including project manager, superintendent, and foreman; and installers whose work interfaces with or affects reroofing including installers of roof accessories and roof-mounted equipment.
 - 2. Review methods and procedures related to roofing system tear-off and replacement including, but not limited to, the following:
 - a. Reroofing preparation, including membrane roofing system manufacturer's written instructions.
 - b. Temporary protection requirements for existing roofing system that is to remain during and after installation.
 - c. Existing roof drains and roof drainage during each stage of reroofing, and roof drain plugging and plug removal requirements.
 - d. Construction schedule and availability of materials, Installer's personnel, equipment, and facilities needed to make progress and avoid delays.
 - e. Condition and acceptance of existing roof deck and base flashing substrate for reuse.
 - f. Structural loading limitations of deck during reroofing.
 - g. Base flashings, special roofing details, drainage, penetrations, equipment curbs, and condition of other construction that will affect reroofing.
 - h. HVAC shutdown and sealing of air intakes.
 - i. Shutdown of fire-suppression, -protection, and -alarm and -detection systems.
 - j. Asbestos removal and discovery of asbestos-containing materials.

- k. Governing regulations and requirements for insurance and certificates if applicable.
- l. Existing conditions that may require notification of Architect before proceeding.

1.8 PROJECT CONDITIONS

- A. Owner will occupy portions of building immediately below reroofing area. Conduct reroofing so Owner's operations will not be disrupted. Provide Owner with not less than 72 hours' notice of activities that may affect Owner's operations.
 - 1. Coordinate work activities daily with Owner so Owner can place protective dust or water leakage covers over sensitive equipment or furnishings, shut down HVAC and fire-alarm or -detection equipment if needed, and evacuate occupants from below the work area.
 - 2. Before working over structurally impaired areas of deck, notify Owner to evacuate occupants from below the affected area. Verify that occupants below the work area have been evacuated before proceeding with work over the impaired deck area.
- B. Protect building to be reroofed, adjacent buildings, walkways, site improvements, exterior plantings, and landscaping from damage or soiling from reroofing operations.
- C. Maintain access to existing walkways, corridors, and other adjacent occupied or used facilities.
- D. Conditions existing at time of inspection for bidding will be maintained by Owner as far as practical.
 - 1. A roof moisture survey of existing membrane roofing system is available for Contractor's reference.
 - 2. The results of an analysis of test cores from existing membrane roofing system are available for Contractor's reference.
- E. Weather Limitations: Proceed with reroofing preparation only when existing and forecasted weather conditions permit Work to proceed without water entering existing roofing system or building.
- F. Hazardous Materials: It is not expected that hazardous materials such as asbestos-containing materials will be encountered in the Work.
 - 1. If materials suspected of containing hazardous materials are encountered, do not disturb; immediately notify Architect and Owner.

1.9 WARRANTY

- A. Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during reroofing, by methods and with materials so as not to void existing roofing system warranty. Notify warrantor before proceeding.
 - 1. Notify warrantor of existing roofing system on completion of reroofing, and obtain documentation verifying that existing roofing system has been inspected and warranty remains in effect. Submit documentation at Project closeout.

PART 2 - PRODUCTS

2.1 INFILL MATERIALS

- A. Use infill materials matching existing membrane roofing system materials unless otherwise indicated.
- B. Infill roof membrane materials are to be compatible with the existing roof system.
- C. Infill insulation is to match existing material, thickness, R-value, and slope.
- D. Infill cover board is to match existing

2.2 AUXILIARY REROOFING MATERIALS

- A. General: Auxiliary reroofing preparation materials recommended by roofing system manufacturer for intended use and compatible with components of new membrane roofing system.

PART 3 - EXECUTION

3.1 PREPARATION

- A. Protect existing membrane roofing system that is indicated not to be reroofed.
 - 1. Loosely lay 1-inch- (25-mm-) minimum thick, molded expanded polystyrene (MEPS) insulation over the roofing membrane in areas indicated. Loosely lay 15/32-inch (12-mm) plywood or OSB panels over MEPS. Extend MEPS past edges of plywood or OSB panels a minimum of 1 inch (25 mm).
 - 2. Limit traffic and material storage to areas of existing roofing membrane that have been protected.
 - 3. Maintain temporary protection and leave in place until replacement roofing has been completed. Remove temporary protection on completion of reroofing.
- B. Coordinate with Owner to shut down air-intake equipment in the vicinity of the Work. Cover air-intake louvers before proceeding with reroofing work that could affect indoor air quality or activate smoke detectors in the ductwork.
- C. During removal operations, have sufficient and suitable materials on-site to facilitate rapid installation of temporary protection in the event of unexpected rain.

- D. Maintain roof drains in functioning condition to ensure roof drainage at end of each workday. Prevent debris from entering or blocking roof drains and conductors. Use roof-drain plugs specifically designed for this purpose. Remove roof-drain plugs at end of each workday, when no work is taking place, or when rain is forecast.
 - 1. If roof drains are temporarily blocked or unserviceable due to roofing system removal or partial installation of new membrane roofing system, provide alternative drainage method to remove water and eliminate ponding. Do not permit water to enter into or under existing membrane roofing system components that are to remain.
- E. Verify that rooftop utilities and service piping have been shut off before beginning the Work.

3.2 ROOF TEAR-OFF

- A. General: Notify Owner each day of extent of roof tear-off proposed for that day.
- B. Partial Roof Tear-Off: Remove existing roofing membrane and immediately check for presence of moisture by visually observing cover boards and roof insulation that will remain.
 - 1. Coordinate with Owner's inspector to schedule times for tests and inspections immediately after membrane removal.
 - 2. With an electrical capacitance moisture-detection meter, spot check cover boards, and roof insulation that will remain.
 - 3. Remove wet or damp boards and roof insulation.
 - 4. Remove fasteners from deck or cut fasteners off slightly above deck surface.

3.3 DECK PREPARATION

- A. Inspect deck after partial tear-off of membrane roofing system.
- B. If broken or loose fasteners that secure deck panels to one another or to structure are observed or if deck appears or feels inadequately attached, immediately notify Architect. Do not proceed with installation until directed by Architect.
- C. If deck surface is not suitable for receiving new roofing or if structural integrity of deck is suspect, immediately notify Architect. Do not proceed with installation until directed by Architect.

3.4 INFILL MATERIALS INSTALLATION

- A. Immediately after removal of selected portions of existing membrane roofing system, and inspection and repair, if needed, of deck, fill in the tear-off areas to match existing membrane roofing system construction.
 - 1. Install new roofing membrane patch over roof infill area. If new roofing membrane is installed the same day tear-off is made, roofing membrane patch is not required.

3.5 DISPOSAL

- A. Collect demolished materials and place in containers. Promptly dispose of demolished materials. Do not allow demolished materials to accumulate on-site.
 - 1. Storage or sale of demolished items or materials on-site is not permitted.
- B. Transport and legally dispose of demolished materials off Owner's property.

END OF SECTION

SECTION 07 01 50.16 – MAINTENANCE CLEANING OF MEMBRANE ROOFING

PART 1 GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Pressure washing of roof membrane including membrane flashings, with full water reclamation.
- B. Related Requirements:
 - 1. Section 07 01 50 – Preparation for Roof Restoration
 - 2. Section 07 01 50.74 – Rehabilitation of Single Ply Roofing

1.3 ACTION SUBMITTALS

- A. Product Data: For cleaning compounds.

1.4 INFORMATIONAL SUBMITTALS

- A. Work Plan: For maintenance cleaning, including description of means and methods for water reclamation.

1.5 QUALITY ASSURANCE

- A. Operator Qualifications: Trained and approved by manufacturer of cleaning equipment, with a record of successful roofing membrane cleaning.
- B. Regulatory Requirements: Comply with governing EPA regulations. Comply with hauling and disposal regulations of authorities having jurisdiction.

1.6 FIELD CONDITIONS

- A. Owner will occupy portions of building immediately below roof area to be maintained. Conduct operations so Owner's operations are not disrupted. Provide Owner with not less than 72 hours' notice of activities that may affect Owner's operations.

- B. Protect building to be cleaned, adjacent buildings, walkways, site improvements, exterior plantings, and landscaping from damage or soiling from maintenance operations.
- C. Maintain access to existing walkways, corridors, and other adjacent occupied or used facilities.

PART 2 - PRODUCTS

2.1 CLEANING SYSTEM OPERATORS

- A. Source Limitations: Engage a qualified roofing maintenance cleaning firm to perform cleaning of membrane roofing.
- B. Approved Operators: Tremco, Inc., RoofTec Cleaning Systems, Beachwood OH, (800) 562-2728, www.tremcoroofing.com/services/rooftec-roof-cleaning-system.

2.2 PERFORMANCE REQUIREMENTS

- A. Water Reclamation: Provide maintenance cleaning of membrane roofing that provides 100 percent reclamation of cleaning water and complies with applicable provisions of the US EPA National Pollutant Discharge Elimination System (NPDES) program and requirements of local authorities having jurisdiction.

2.3 MATERIALS

- A. Precleaning Treatment: Detergent-free.
- B. Pressure Wash Cleaning Solution: VOC, detergent, phosphate, and surfactant free.

PART 3 - EXECUTION

3.1 PREPARATION

- A. Comply with warranty requirements of existing roof membrane manufacturer.
- B. Shut off rooftop utilities and service piping before beginning the Work.
- C. Test existing roof drains to verify that they are not blocked or restricted. Immediately notify Owner of any blockages or restrictions.
- D. Coordinate with Owner to shut down air-intake equipment in the vicinity of the Work. Cover air-intake louvers before proceeding with maintenance cleaning work that could affect indoor air quality or activate smoke detectors in the ductwork.
- E. Maintain roof drains in functioning condition to ensure roof drainage at end of each workday. Prevent debris from entering or blocking roof drains and conductors.

3.2 MAINTENANCE CLEANING OF ROOF MEMBRANE

- A. Pretreat membrane and flashings when recommended by cleaning equipment manufacturer based upon site assessment of membrane condition.
- B. Apply pressure wash cleaning solution onto membrane and flashing surfaces.
- C. Pressure wash membrane and flashings using equipment and methods recommended in writing by cleaning equipment manufacturer for specific application. Utilize rotating wash head equipment operated at not less than 2,000 psi. Use equipment utilizing vacuum removal of wash water and residues.

3.3 DISPOSAL

- A. Collect cleaning water, associated cleaning compounds, any residual material and process to meet US EPA and local environmental requirements for legal discharge.

END OF SECTION

SECTION 07 01 50.74 - REHABILITATION OF SINGLE PLY ROOFING

PART 1 - GENERAL

1.1 SUMMARY

- A. This Section includes the following:
 - 1. Roof membrane coating preparation.
 - 2. Application of reinforced fluid-applied roof membrane and flashings over existing fully adhered PIB membrane roof.
- B. Related Requirements:
 - 1. Section 07 01 50 – Preparation for Roof Restoration
 - 2. Section 07 01 50.16 – Maintenance Cleaning of Membrane Roofing
- C. Unit Prices: Refer to Division 01 Section "Unit Prices" for description of Work in this Section affected by unit prices.

1.2 ROOFING CONFERENCES

- A. Roofing Rehabilitation Preinstallation Conference: Conduct conference at Project site. Review methods and procedures related to roofing system.
 - 1. Meet with Owner; roofing coating materials manufacturer's representative; roofing rehabilitation Installer including project manager and foreman; and installers whose work interfaces with or affects rehabilitation including installers of roof accessories and roof-mounted equipment requiring removal and replacement as part of the Work.
 - 2. Review temporary protection requirements for existing roofing system that is to remain uncoated, during and after installation.
 - 3. Review methods and procedures related to re-coating preparation, including coating manufacturer's written instructions.
 - 4. Review roof drainage during each stage of coating and review roof drain plugging and plug removal procedures.
 - 5. Review and finalize construction schedule, and verify availability of materials, Installer's personnel, equipment, and facilities needed to make progress and avoid delays.
 - 6. Review base flashings, special roofing details, drainage, penetrations, equipment curbs, and condition of other construction that will affect coating.
 - 7. Review HVAC shutdown and sealing of air intakes.
 - 8. Review shutdown of fire-suppression, -protection, and -alarm and -detection systems.
 - 9. Review procedures for asbestos removal or unexpected discovery of asbestos-containing materials.

10. Review governing regulations and requirements for insurance and certificates if applicable.
11. Review existing conditions that may require notification of Owner before proceeding.

1.3 MATERIALS OWNERSHIP

- A. Demolished materials shall become Contractor's property and shall be removed from Project site.

1.4 DEFINITIONS

- A. Roofing Terminology: Refer to ASTM D 1079 and glossary in NRCA's "The NRCA Roofing and Waterproofing Manual" for definition of terms related to roofing work in this Section.
- B. Roofing Coating Preparation: Existing roofing that is to remain and be prepared to accept restorative coating application.
- C. Patching: Removal of a portion of existing membrane roofing system from deck or removal of selected components and accessories from existing membrane roofing system and replacement with similar materials.
- D. Remove: Detach items from existing construction and legally dispose of them off-site unless indicated to be removed and reinstalled.
- E. Existing to Remain: Existing items of construction that are not indicated to be removed.

1.5 ACTION SUBMITTALS

- A. Product Data: For each type of product specified.
- B. Sustainable Design Submittals:
 1. Product Test Reports: For roof coating, indicating that coated roof will comply with solar reflectance index requirement.

1.6 INFORMATIONAL SUBMITTALS

- A. Contractor's Product Certificate: Submit notarized certificate, indicating products intended for Work of this Section, including product names and numbers and manufacturers' names, with statement indicating that products to be provided meet the requirements of the Contract Documents.
- B. Product Test Reports: Based on evaluation of comprehensive tests performed by manufacturer and witnessed by a qualified testing agency, for components of roofing rehabilitation system.
- C. Qualification Data: For Installer, Manufacturer, and Roofing Inspector.
 1. Letter written for this Project indicating manufacturer approval of Installer to apply specified products and provide specified warranty.

- D. Warranties: Unexecuted sample copies of special warranties.
- E. Photographs or Video Recordings: Show existing conditions of adjoining construction and site improvements, including exterior and interior finish surfaces, which might be misconstrued as having been damaged by rehabilitation operations. Submit before Work begins.
- F. Proposed Protection Measures: Submit report, including Drawings, that indicates the measures proposed for protecting individuals and property, for environmental protection, and for dust control. Indicate proposed locations and construction of barriers.
- G. Inspection Reports: Daily reports of Roofing Inspector. Include weather conditions, description of work performed, tests performed, defective work observed, and corrective actions required and carried out.

1.7 CLOSEOUT SUBMITTALS

- A. Maintenance Data: To include in maintenance manuals.
- B. Warranties: Executed copies of approved warranty forms.

1.8 QUALITY ASSURANCE

- A. Installer Qualifications: An employer of workers trained and certified by manufacturer, including a full-time on-site supervisor with a minimum of three years' experience installing products similar to those specified, able to communicate verbally with Contractor, Architect, and employees, and the following:
 - 1. Qualified by the manufacturer to install manufacturer's product and furnish warranty of type specified.
- B. Manufacturer Qualifications: Approved manufacturer listed in this Section, with minimum five years' experience in manufacture of specified products in successful use in similar applications.
 - 1. Approval of Other Manufacturers and Comparable Products: Submit the following in accordance with project substitution requirements, within time allowed for substitution review:
 - a. Product data, including certified independent test data indicating compliance with requirements.
 - b. Samples of each component.
 - c. Sample submittal from similar project.
 - d. Project references: Minimum of five installations of specified products not less than five years old, with Owner and Architect contact information.
 - e. Sample warranty.
- C. Roofing Inspector Qualifications: A technical representative of manufacturer not engaged in the sale of products and experienced in the installation and maintenance of the specified roofing system, qualified to perform roofing observation and inspection specified in Field Quality Control Article, to determine Installer's compliance with the requirements of this Project, and approved by the manufacturer to issue warranty certification. The Roofing Inspector shall be one of the following:

1. An authorized full-time technical employee of the manufacturer.
2. An independent party certified as a Registered Roof Observer by the International Institute of Building Enclosure Consultants (IIBEC) formerly RCI, Inc, retained by the Contractor or the Manufacturer and approved by the Manufacturer.

1.9 PROJECT CONDITIONS

- A. Weather Limitations: Proceed with rehabilitation work only when existing and forecasted weather conditions permit Work to proceed without water entering into existing roofing system or building.
 1. Store all materials prior to application at temperatures recommended by manufacturer.
 2. Apply coatings within range of ambient and substrate temperatures recommended by manufacturer.
 3. Do not apply roofing in snow, rain, fog, or mist.
- B. Protect building to be rehabilitated, adjacent buildings, walkways, site improvements, exterior plantings, and landscaping from damage or soiling from rehabilitation operations.
- C. Maintain access to existing walkways, corridors, and other adjacent occupied or used facilities.
- D. Daily Protection: Coordinate installation of roofing so insulation and other components of roofing system not permanently exposed are not subjected to precipitation or left uncovered at the end of the workday or when rain is forecast.
- E. Owner will occupy portions of building immediately below re-coating area. Conduct re-coating so Owner's operations will not be disrupted. Provide Owner with not less than 72 hours' notice of activities that may affect Owner's operations.

1.10 WARRANTY

- A. Manufacturer: Manufacturer's standard warranty form, covering work of this Section, in which manufacturer agrees to repair or replace components of roofing system that fail in materials or workmanship within warranty period.
 1. Warranty Period: 20 years from date of completion.
- B. Installer Warranty: Installer's warranty signed by Installer, covering the Work of this Section, on form acceptable to Roofing Manufacturer and Owner.
 1. Warranty Period: 2 years from date of completion.
- C. Manufacturer Inspection Services: By manufacturer's technical representative, to report maintenance responsibilities to Owner necessary for preservation of Owner's warranty rights. The cost of manufacturer's inspections is included in the Contract Sum.
 1. Inspections to occur in following years: 2, 5, 10, 15 following completion.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Basis-of-Design Manufacturer/Product: The roof system specified in this Section is based upon products of Tremco, Inc., Beachwood, OH, (800) 562-2728, www.tremcoroofing.com, that are named in other Part 2 articles. Provide specified products.
 - 1. Subject to compliance with requirements, approved alternate manufacturers are:
 - a. Sika.
 - b. Kemper.

2.2 PERFORMANCE REQUIREMENTS

- A. General Performance: Rehabilitated roofing shall withstand exposure to weather without failure or leaks due to defective manufacture or installation.
 - 1. Accelerated Weathering: Roofing system shall withstand 5000 hours of exposure when tested according to ASTM G 152, ASTM G 154, or ASTM G 155.
- B. Material Compatibility: Provide roofing materials that are compatible with one another under conditions of service and application required, as demonstrated by roofing manufacturer based on testing and field experience.
- C. Exterior Fire-Test Exposure: Roofing system exterior fire-test exposure performance following application of rehabilitation coating shall be not be less than that of the prerehabilitated roof performance when tested in accordance with ASTM E 108, based upon manufacturer's tests of identical applications.
- D. Energy Performance: Provide roof coating that is listed on the U.S. Department of Energy's ENERGY STAR Roof Products Qualified Product List for low-slope roof products.
- E. Energy Performance: Provide rehabilitated roofing with an initial solar reflectance index of not less than 0.70 and an emissivity of not less than 0.75 when tested according to CRRC-1.

2.3 MATERIALS, GENERAL

- A. General: Rehabilitation materials recommended by roofing system manufacturer for intended use and compatible with components of existing membrane roofing system.
- B. Infill Materials: Where required to replace test cores and to patch existing roofing, use infill materials matching existing membrane roofing system materials, unless otherwise indicated.
- C. Temporary Roof Drainage: Design and selection of materials for temporary roof drainage are responsibilities of the Contractor.

2.4 FLUID-APPLIED ROOFING MEMBRANE COATING

- A. Polyurethane Elastomeric Fluid-Applied System: Two-coat fluid-applied roofing membrane formulated for application over prepared existing roofing substrate.

1. Polyurethane roof coating system base coat, bio-based, low-odor low-VOC two-part, for use with a compatible top coat.
 - a. Basis of design product: Tremco, AlphaGuard BIO Base Coat.
 - b. Combustion Characteristics, UL 790: Class A, for two-coat system.
 - c. Volatile Organic Compounds (VOC), maximum, ASTM D 3960: 1 g/L.
 - d. Accelerated Weathering, 5000 hours, ASTM G 154: Pass.
 - e. Hardness, Shore A, minimum, ASTM D 2240: 88.
 - f. Solids, by volume, ASTM D 2697: 100 percent.
 - g. Minimum Thickness, Base Coat reinforced over Smooth BUR, MB, Concrete, Single-Ply: 48 wet mils.

2. Polyurethane roof coating system top coat, bio-based low-odor low-VOC two-part, for application over compatible base coat.
 - a. Basis of design product: Tremco, AlphaGuard BIO Top Coat.
 - b. Combustion Characteristics, UL 790: Class A, for two-coat system.
 - c. Volatile Organic Compounds (VOC), maximum, ASTM D3960: 6 g/L.
 - d. Solar Reflectance Index (SRI), ASTM E 1980: For white, not less than 103.
 - e. Accelerated Weathering, 5000 hours, ASTM G 154: Pass.
 - f. Hardness, Shore A, minimum, ASTM D 2240: 82.
 - g. Solids, by volume, ASTM D 2697: 85 percent.
 - h. Bio-Based Content, Minimum: 60 percent.
 - i. Minimum Thickness, reinforced system: 32 wet mils.
 - j. Minimum Thickness, Slip-Resistant Coat: 24 wet mils.
 - k. Color: White.

3. Primer for Asphaltic and Single-Ply Membranes: Water-based, polymer-modified quick-dry low odor primer.
 - a. Basis of design product: Tremco, AlphaGuard WB Primer.
 - b. Volatile Organic Compounds (VOC), maximum, ASTM D3960: 1 g/L.
 - c. Solids, by weight: 70 percent.

4. Primer for Masonry Surfaces: Two-part high-solids epoxy-penetrating low-odor primer for masonry and concrete surfaces.
 - a. Basis of design product: Tremco, AlphaGuard C-Prime.
 - b. Volatile Organic Compounds (VOC), maximum, ASTM D3960: 0 g/L.
 - c. Solids, by weight: 100 percent.

5. Primer for Non-Porous Surfaces: Single-part, water based primer to promote adhesion of urethanes to metals and other non-porous surfaces.
 - a. Basis of design product: Tremco, AlphaGuard M-Prime.
 - b. Volatile Organic Compounds (VOC), maximum, ASTM D3960: 22 g/L.
 - c. Nonvolatile Content, minimum, ASTM D1644: 5 percent.

6. Primer for Intercoat and Substrate Adhesion: Single-part, quick-drying primer to promote adhesion of urethane products to previous urethane coats and to other approved surfaces.
 - a. Basis of design product: Tremco, Geogard Primer.
 - b. Volatile Organic Compounds (VOC), maximum, ASTM D3960: 5 g/L.
 - c. Application Rate: 4 wet mils.

- B. Fluid-Applied Roofing Reinforcing Fabric:
 - 1. Polyester Reinforcing and Protection Fabric: 100 percent stitch-bonded mildew-resistant polyester fabric intended for reinforcement of compatible fluid-applied membranes and flashings and as a protection layer under pavers or stone aggregates.
 - a. Basis of design product: Tremco, Permafab.
 - b. Tensile Strength, Minimum, ASTM D1682: 50 lbf (222 N).
 - c. Elongation, Minimum, ASTM D1682: 60 percent.
 - d. Tear Strength, Minimum, ASTM D1117: 16 lbf (70 N).
 - e. Weight: 3 oz./sq. yd (102 g/sq. m).

2.5 AUXILIARY ROOFING REHABILITATION MATERIALS

- A. General: Auxiliary materials recommended by roofing system manufacturer for intended use and compatible with existing roofing system and roofing coating system.
- B. Seam Sealer Mastic: Waterproof seam and patching material compatible with applied coating.
 - 1. Elastomeric Seam Sealer: White, single-component high solids moisture curing aliphatic polyurethane sealant formulated for compatibility and use with specified roofing substrates.
 - a. Basis of design product: Tremco, GEOGARD Seam Sealer.
 - b. Volatile Organic Compounds (VOC), maximum, ASTM D 3960: 189 g/L.
 - c. Tensile Strength, ASTM D 412: 270 psi.
 - d. Tear Strength, ASTM D 412: 35 pli.
 - e. Elongation, ASTM D 412: 220 percent.
- C. Joint Sealant: Elastomeric joint sealant compatible with applied coating, with movement capability appropriate for application.
 - 1. Joint Sealant, Polyurethane: ASTM C 920, Type S, Grade NS, Class 50 single-component moisture curing sealant, formulated for compatibility and use in dynamic and static joints; paintable.
 - a. Basis of design product: Tremco, TremSEAL Pro.
 - b. Volatile Organic Compounds (VOC), maximum, ASTM D 3960: 40 g/L.
 - c. Hardness, Shore A, ASTM C 661: 40.
 - d. Adhesion to Concrete, ASTM C 794: 35 pli.
 - e. Tensile Strength, ASTM D 412: 350 psi.
 - f. Color: Closest match to substrate.
- D. Miscellaneous Accessories: Provide miscellaneous accessories recommended by roofing system manufacturer.

2.6 WALKWAYS

- A. Slip Resistant Product for Fluid-Applied Walkways:
 - 1. Granular Roofing Surfacing: Ceramic-coated roofing granules, No. 11 screen size with 100 percent passing No. 8 (2.36-mm) sieve and 98 percent of mass retained on No. 40 (0.425-mm) sieve.
 - a. Basis of design product: Granular Roofing Surfacing, Colored.

- b. Color: As selected by Architect from manufacturer's standard colors.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine existing roofing substrates, with Installer present, for compliance with requirements and for other conditions affecting application and performance of roof coatings
 - 1. For the record, prepare written report, endorsed by Installer, listing conditions detrimental to performance.
 - 2. Verify compatibility with and suitability of substrates.
 - 3. Verify that substrates are visibly dry and free of moisture.
 - 4. Verify that roofing membrane surfaces have adequately aged to enable proper bond with base coat.
 - 5. Verify that roofing membrane is free of blisters, splits, open laps, indications of shrinkage, and puncture damage or other indications of impending roof system failure.
 - 6. Commencing application of coatings indicates acceptance of surfaces and conditions.

3.2 PREPARATION

- A. Protect existing roofing system that is indicated not to be rehabilitated, and adjacent portions of building and building equipment.
 - 1. Mask surfaces to be protected. Seal joints subject to infiltration by coating materials.
 - 2. Limit traffic and material storage to areas of existing roofing membrane that have been protected.
 - 3. Maintain temporary protection and leave in place until replacement roofing has been completed.
- B. Shut down air intake equipment in the vicinity of the Work in coordination with the Owner. Cover air intake louvers before proceeding with coating work that could affect indoor air quality or activate smoke detectors in the ductwork.
 - 1. Verify that rooftop utilities and service piping affected by the Work have been shut off before commencing Work.
- C. Maintain roof drains in functioning condition to ensure roof drainage at end of each workday. Prevent debris from entering or blocking roof drains and conductors. Use roof-drain plugs specifically designed for this purpose. Remove roof-drain plugs at end of each workday, when no work is taking place, or when rain is forecast.
 - 1. Do not permit water to enter into or under existing membrane roofing system components that are to remain.

3.3 ROOFING COATING PREPARATION

- A. Removal of Wet Insulation: Remove portions of roofing membrane with underlying wet insulation. Remove wet insulation, fill in tear-off areas to match existing insulation and membrane, and prepare patched membrane for application of roof coating as specified below.
- B. Repair of Ponding Areas: Repair areas indicated as ponding areas or areas of inadequate drainage by removing roof membrane, adding additional insulation as required to provide minimum slopes to drain required by roofing rehabilitation coating manufacturer, and replace membrane with material matching existing. Submit photographic report indicating compliance.
- C. Membrane Surface Preparation:
 - 1. Remove walkway pads and pavers from roofing membrane. Discard damaged pavers.
 - 2. Remove blisters, ridges, buckles, roofing membrane fastener buttons projecting above the membrane, and other substrate irregularities from existing roofing membrane that would inhibit application of uniform, waterproof coating.
 - 3. Broom clean existing substrate.
 - 4. Substrate Cleaning: Clean substrate of contaminants such as dirt, debris, oil, and grease that can affect adhesion of coating by power washing at maximum 2,000 psi.
 - a. Dispose of waste water in accordance with requirements of authorities having jurisdiction.
 - 5. Verify that existing substrate is dry before proceeding with application of coating. Spot check substrates with an electrical capacitance moisture-detection meter.
 - 6. Verify adhesion of new products.
- D. Existing Flashing and Detail Preparation: Repair flashings, gravel stops, copings, and other roof-related sheet metal and trim elements. Reseal joints, replace loose or missing fasteners, and replace components where required to leave in a watertight condition.
 - 1. Do not damage metal counterflashings that are to remain. Replace metal counterflashings damaged during removal with counterflashings of same metal, weight or thickness, and finish.
 - 2. Roof Drains: Remove drain strainer and clamping ring. Grind metal surfaces down to clean, bare, metal.
- E. Surface Priming: Prime surfaces to receive fluid-applied coating using coating manufacturer's recommended product for surface material. Apply at application rate recommended by manufacturer.
 - 1. Ensure primer does not puddle and substrate has complete coverage.
 - 2. Allow to cure completely prior to application of coating.

- F. Membrane Repair: Repair membrane at locations with irregularities using seam sealer mastic and reinforcing fabric.
- G. Membrane Seam Reinforcement: Reinforce membrane seams using seam sealer mastic and reinforcing fabric of width specified; center reinforcing fabric on seam.

3.4 FLUID-APPLIED FLASHING APPLICATION

- A. Fluid-Applied Flashing and Detail Base Coat Application: Complete base coat and fabric reinforcement at parapets, curbs, penetrations, and drains prior to application of field of fluid-applied membrane. Apply base coat in accordance with manufacturer's written instructions.
 - 1. Apply base coat on prepared and primed surfaces and spread coating evenly. Extend coating minimum of 8 inches up vertical surfaces and 4 inches onto horizontal surfaces.
 - 2. Back roll to achieve minimum coating thickness indicated on Part 2 product listing, unless greater thickness is recommended by manufacturer; verify thickness of base coat as work progresses.
 - 3. Reinforcing Fabric: Embed fabric reinforcement into wet base coat. Lap adjacent flashing pieces of fabric minimum 3 inches along edges and 6 inches at end laps.
 - a. Roll surface of fabric reinforcing to completely embed and saturate fabric. Leave finished base coat with fabric free of pin holes, voids, or openings.
 - 4. Roof Drains: Install base coat onto surrounding membrane surface and metal drain bowl flange. Install target piece of fabric reinforcement immediately into wet base coat and roll to fully embed and saturate fabric. Reinstall clamping ring and strainer following application of top coat. Replace broken drain ring clamping bolts.

3.5 FLUID-APPLIED MEMBRANE APPLICATION

- A. Fluid-Applied Membrane Base Coat: Apply base coat to field of membrane in accordance with manufacturer's written instructions.
 - 1. Apply base coat on prepared and primed surfaces and spread coating evenly.
 - 2. Back roll to achieve minimum coating thickness indicated on Part 2 product listing, unless greater thickness is recommended by manufacturer; verify thickness of base coat as work progresses.
 - 3. Fabric Reinforcement: Embed fabric reinforcement into wet base coat. Lap adjacent pieces of fabric minimum 3 inches (75 mm) along edges and 6 inches (150 mm) at end laps.
 - a. Roll surface of fabric reinforcing to completely embed and saturate fabric. Leave finished base coat with fabric free of pin holes, voids, or openings.
- B. Fluid-Applied Membrane Top Coat: Apply top coat to field of membrane and flashings uniformly in a complete, continuous installation.
 - 1. Allow base coat to cure prior to application of top coat.

2. Following curing of base coat and prior to application of top coat, sand raised or exposed edges of fabric reinforcement.
 3. Prime base coat prior to application of top coat if top coat is not applied within 72 hours of the base coat application, using manufacturer's recommended primer.
 4. Apply top coat extending coating up vertical surfaces and out onto horizontal surfaces. Install top coat over field base coat and spread coating evenly.
 5. Back roll to achieve minimum coating thickness indicated on Part 2 product listing, unless greater thickness is recommended by manufacturer; verify thickness of base coat as work progresses.
 6. Avoid foot traffic on new fluid-applied membrane for a minimum of 24 hours.
- C. Slip-Resistant Walkway Topcoat: Apply walkway second topcoat following application and curing of top coat. Locate as indicated on Drawings.
1. Mask walkway location with tape.
 2. Prime first top coat prior to application of walkway top coat if walkway top coat is not applied within 72 hours of the first top coat application, using manufacturer's recommended primer.
 3. Apply walkway topcoat and back roll to achieve minimum coating thickness indicated on Part 2 product listing, unless greater thickness is recommended by manufacturer; verify thickness of base coat as work progresses.
 4. Broadcast Slip-Resistant Top Coat Aggregate in wet top coat at rate indicated in Part 2 product listing or as otherwise recommended by coating manufacturer.
 - a. Back roll sand and top coat creating even dispersal of sand. Remove masking immediately.

3.6 FIELD QUALITY CONTROL

- A. Roof Inspection: Contractor shall engage roofing system manufacturer's technical personnel to inspect roofing installation, and submit report to the Architect and Owner. Notify Architect and Owner 48 hours in advance of dates and times of inspections. Inspect work as follows:
1. Upon completion of preparation of first component of work, prior to application of re-coating materials.
 2. Following application of re-coating to flashings and application of base coat to field of roof.
 3. Upon completion of re-coating but prior to re-installation of other roofing components.
- B. Repair fluid-applied membrane where test inspections indicate that they do not comply with specified requirements.
- C. Arrange for additional inspections, at Contractor's expense, to verify compliance of replaced or additional work with specified requirements.

3.7 PROTECTING AND CLEANING

- A. Protect roofing system from damage and wear during remainder of construction period.
- B. Correct deficiencies in or remove coating that does not comply with requirements, repair substrates, and reapply coating.
- C. Clean overspray and spillage from adjacent construction using cleaning agents and procedures recommended by manufacturer of affected construction.

END OF SECTION