



Hurst-Rosche, Inc.
James W. Roth, PE, PLS
President

February 24, 2020

SUBJECT: Asbestos Floor Tile Abatement
Hillsboro C.U.S.D. #3
Hillsboro and Coffeen, Montgomery County, Illinois
re: HR 150-0470

Mr. David Powell
Superintendent
Hillsboro C.U.S.D. No. 3
1311 Vandalia Road
Hillsboro, Illinois 62049

Dear Mr. Powell:

A pre-bid meeting for the subject project was held at the Hillsboro C.U.S.D. No. 3 Unit Office on February 24, 2020, at 10:00 A.M. The following were in attendance:

Hillsboro C.U.S.D. No. 3	Mr. David Powell
Hillsboro C.U.S.D. No. 3	Mr. Fred Butler
KAM Services	Mr. Mark Mitchell
Midwest Service Group	Mr. Aaron Zeller
Triple A Asbestos	Mr. Lee Austif
General Waste Services	Mr. Donnie Breden
Great Western Abatement	Mr. Randy Snider
DEMO Services	Mr. John Gorwiak
Brock Industrial	Mr. Jay Giesler

The meeting was opened by Mr. Downen.

Mr. Downen reviewed the scope of work, and reminded the contractors of the following:

- Bids will be received until 2:00 p.m. local prevailing time on Wednesday, March 4, 2020.
- Plans are available for free view at our Hillsboro office at 1400 E. Tremont Street, at several plan houses, and at our website at www.hurst-rosche.com.
- Bidders may request a hard copy of the drawings and specifications from Hurst-Rosche, Inc. for a non-refundable amount of \$20.00, or at a minimum, bidders must obtain clean copies of bid forms from Hurst-Rosche, Inc. by paying a non-refundable amount of \$10.00 to submit a bid for this project.
- Contractor should submit two copies of their bid.
- Bidders will be required to provide bid security of a sum no less than 10% of the bid sum.
- Bids will be required to be submitted under a condition of irrevocability for a period of 30 days.

Scott Hunt, PE
Office Manager

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- Construction may begin on Monday, June 8. The Owner requires the Junior High School addition to be substantially complete by July 24, 2020.
- The last date to submit RFI's is February 26 at 4:30 p.m. Please use the form supplied in the project manual and e-mail to tdownen@hurst-rosche.com.
- The last date to issue an addendum will be February 28 at 4:30 p.m.
- Addendum #1 has been issued.
- Bids will be discussed, and contract awarded at the March 10 board meeting.
- Owner is exempt from payment of Federal and Illinois Department of Revenue's Use and Sales Tax on material entering permanently into structure. Background checks, no smoking on school property and other Illinois statues related to school district work also apply.

Q – Is there a breakdown of SF per building?

A – Beckemeyer is approximately 13,825 SF and Coffeen is approximately 4,175 SF. The project description will be changed from 17,000 to 18,000 SF by Addendum #2.

The meeting was adjourned, and everyone proceeded to a walk-through.

If there are any additions or corrections to these minutes, please notify our office in writing.

Sincerely,

HURST-ROSCHE, INC.



Timothy L. Downen, AIA, LEED AP

TLD:af

cc: All in attendance