



Hurst-Rosche, Inc.
James W. Roth, PE, PLS
President

January 6, 2022

SUBJECT: Gymnasium HVAC Replacement
Sandoval High School
Sandoval C.U.S.D. No. 501
Sandoval, Marion County, Illinois

re: H-R 150-2081

Mr. Matt Dannaman
Superintendent
Sandoval C.U.S.D. No. 501
859 W. Missouri Ave.
Sandoval, Illinois 62882

Dear Mr. Dannaman:

A pre-bid meeting for the subject project was held at the Sandoval High School Library on January 5, 2022 at 10:00 AM. The following were in attendance:

| | |
|---------------|--------------------------|
| Tim Downen | Hurst-Rosche, Inc. |
| Craig Mayer | Industrial Mechanical |
| Wayne Downing | Bergmann Roscow |
| Greg Pfeffer | Pfeffer Electric |
| Randy Baer | Baer Heating and Cooling |

Mr. Downen reviewed the scope of work and reminded the contractors of the following:

- Bids will be received until 2:00 PM local prevailing time on Friday, January 14, 2022.
- Contractor will be responsible for ordering equipment and all materials immediately after contract execution and shop drawing approvals, regardless of the first day available for construction. Contractor will be responsible for storing and insuring equipment and materials until the first day available for construction (approximately June 1, 2022). See Section 01 20 00 in the project manual for additional information.
- Plans are available for free view at our Hillsboro office at 1400 E. Tremont Street, at several plan houses, and on our website at www.hurst-rosche.com.
- Bidders may request a hard copy of the drawings and specifications from Hurst-Rosche, Inc. for a non-refundable amount of \$30.00 (\$40.00 if mailed), or at a minimum, bidders must obtain clean copies of bid forms from Hurst-Rosche, Inc. by paying a non-refundable amount of \$10.00 to submit a bid for this project.
- Contractor should submit two copies of their bid and bid should include list of subcontractors as provided in project manual.
- Bidders will be required to provide bid security of a sum no less than 10% of the bid sum.
- Bids will be required to be submitted on a condition of irrevocability for a period of 30 days.

Jeremy Connor, PE
Vice-President of Operations

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- The Owner requires the project to be substantially complete by July 29, 2022. **Should the Contractor fail to complete the Work within such time, Contractor agrees to compensate and will apply to the Owner for each and every day of such delay in completion of the Work beyond the Contract Tim the sum of Five Hundred Dollars (\$500) per day for Work not completed by the substantial completion date as liquidated damages.**
- The last date to submit RFI's is January 7, 2022. Please use the form supplied in the project manual and e-mail to tdownen@hurst-rosche.com.
- The last date to issue an addendum will be January 11, 2022.
- The District's board meeting is scheduled for January 18. Action on submitted bids is expected at that time.
- Owner is exempt from payment of Federal and Illinois Department of Revenue's Use and Sales Tax on material entering permanently into structure.
- Background checks, no smoking on school property and other Illinois statutes related to school district work also apply.
- Items discussed during walk-through included specific routing of gas lines and electrical conduit / wiring. These will be addressed with Addendum #1.

The meeting was adjourned and all interested attended a walk-through of the project site.

If there are any additions or corrections to the minutes, please notify our office in writing.

Sincerely,

HURST-ROSCHE, INC.



Timothy L. Downen, AIA, LEED AP

TLD:mm

Enclosures

Sandoval cust Pre-bid

Name: Company: Phone: E-mail:

Tim Downen Hurst-Rosche 217-532-3959 tdownen@hurst-rosche.com

CRAIG MAVER Imprestim Mech 618 267 4703 Jcmayer@Imechanical.US

Wayne Downing Bergmann Roscow 618-719-1344 wayne@brplumbing.biz

Greg Pfeffer Pfeffer Electric 618-530-0852 greg.pfefferelectric@gmail

Randy Baer - Baer Htg & Clg - 618-224-7344 - randybaer@stcglobal.com